



AGENDA

**Parish Councillors are summonsed to attend a
meeting of the
Wortwell Parish Council on
Monday 25th May 2026 at 7.00pm at the Waveney Room
of the Wortwell Community Centre
Members of the public are invited to attend.**

*Tina Newby
12th May 2026*

Guests invited: District Councillors Trevor Graham and James Eddy, and County Councillor New Councillor.

27.1 Election of Chairperson and the signing of the Declaration of Acceptance of Office.

27.2 Election of Vice Chairperson

27.3 Welcome by the Chairman

27.4 To receive and accept apologies.

27.5 To record Declaration of interests, Pecuniary and Non Pecuniary.

27.6 Public Forum (suspend standing orders). Public to permit participation for 10 minutes.

27.7 Reports: District Councillors and County Councillor

Resume standing orders

27.8 Minutes: Council to approve the Minutes of 30th March 2026 meeting.

27.9 Matters arising

- 27.9.1 To receive an update on the state of the pavements and footpaths.
- 27.9.2 To discuss yellow lining request.
- 27.9.3 To receive an update on the glass doors at the allotments.
- 27.9.4 To receive an update regarding the allotment orchard tree has died.
- 27.9.5 To receive an update on the grit bin for Tunbeck Road.

27.10 Update and new items on village matters, and agree any action:

- 27.10.1 To discuss the cut down trees in High Road.



27.11 To receive an update on the street lighting and report any issues. (standing item)

27.12 Parish Council Matters, to discuss and agree.

- 27.12.1 Nature Recovery.
- 27.12.2 Excite end of contract.
- 27.12.3 CORE meeting update.

27.13 Parish Councillor reports, including inspection reports.

27.14 Appointment of roles and officers:

- 27.14.1 Policies and Procedures
- 27.14.2 Street lighting and Utilities
- 27.14.3 Street Furniture and Infrastructure
- 27.14.4 Communications: GDPR, Accessibility, Website and Newsletter
- 27.14.5 Asset Management and Insurances
- 27.14.6 Open Spaces – Working Party
- 27.14.7 Finance working party
- 27.14.8 Allotments working party
- 27.14.9 Old Playing Field working party
- 27.14.10 Play Equipment
- 27.14.11 Police and Speed
- 27.14.12 NEST Pension
- 27.14.13 Any Other

27.15 Financials

- 27.15.1 To approve payments for this meeting and between meetings
- 27.15.2 To note bank account balances
- 27.15.3 To note the AGAR Annual Internal Audit Report page 3
- 27.15.4 To review and agree the Detailed Internal Audit Report
- 27.15.5 To agree the Asset Register for 31/3/26
- 27.15.6 To agree the CIL Return for 2025-2026
- 27.15.7 To agree Section 1 Annual Governance Statement page 4
- 27.15.8 To agree Section 2 Accounting Statement page 5
- 27.15.9 To note and agree the Exercise of Public Rights dates of 3/6/26 – 14/7/26
- 27.15.10 To appoint an Internal Auditor for 26/27 accounting year.
- 27.15.11 To review and agree the insurance quotation for 26-27.

27.16 Planning applications received for consultation.

- 27.16.1 To discuss planning applications received for consultation.
- 27.16.2 To discuss any new planning applications received since agenda.
- 27.16.3 To receive an update on previous application decisions:

27.17 To review the Enforcements. *If necessary this will be discussed at closed session*

27.18 Correspondence to note:



WORTWELL PARISH COUNCIL
www.wortwell-pc.gov.uk

27.19 To note Councillor comments/Issues.

Future meetings: Next meeting. 29th June 2026

29th June 2026
27th July 2026
24th August 2026
28th September 2026
26th October 2026
30th November 2026

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