



**WORTWELL PARISH COUNCIL**  
**Welcome – Wortwell Parish Council**

**MINUTES**

**Parish Councillors attended the Wortwell Parish Council meeting on**  
**Monday 26<sup>th</sup> January 2026 7.30pm at the Waveney Room of the Wortwell Community**  
**Centre**

**Attendance:** Cllrs: Aylett [CA], Carter [HC], Eddy [BE], Hadingham [RH], Randall [PR] and Worley [JW].

Two members of the public in attendance.

Tina Newby (Clerk) also in attendance.

**26.145 Welcome** by the Chairman

**26.146 To receive and accept apologies and to note the sad resignation of Cllr Copeman.** [AC] present and card was delivered.

**26.147 To record Declaration of interests, Pecuniary and Non Pecuniary.** None

**26.148 Public Forum (suspend standing orders).** Public to permit participation for 10 minutes.

- The footpath from High Road to Low Road, is being churned up by tractors using it to get to their fields. Real concern if people are dog walking in the dark. **Action Clerk** to write to footpath representative in Highways.

**26.149 Reports:** District Councillors and County Councillor. Reports were received from the two District Councillors, but nothing from County Councillor Stone. [RH] asked the date for the Nature Recovery meeting. **Action Clerk** to confirm this date.

Resume standing orders

**26.150 Co-Option:** To consider co-opting the councillor vacancy if this option is permitted. The advertisement isn't completed yet. The expiry date is 2<sup>nd</sup> February 2026, then we will know if we can co-opt.

**26.151 Minutes:** Council to approve the Minutes of 5<sup>th</sup> January 2026 meeting. **Unanimously agreed.**

**26.152 Matters arising**

26.152.1 To appoint a contractor for the cutting maintenance.

The tenders we received were as follows:

a £6,225

b £7,000

c £6,370

d £5,085

**RESOLVED:** To unanimously agreed to go with option (d), Top Garden Services. **Action Clerk** to check the cost of year on year and provide them with the draft contract supplied by [PR].

26.152.2 To appoint a Tree Surgeon

- a £475
- b £450
- c £345

**RESOLVED:** To unanimously agreed to go with option (c), Hugh Coggles.

**26.153 Update and new items on village matters, and agree any action:**

26.153.1 To receive an update on the overgrown hedges – outstanding issues Reported to highways. Two sites in Low Road need to be reported, [RH] to provide details and photos.

26.153.2 To receive an update on the state of the pavements and footpaths. No new issues.

26.153.3 To receive an update on the Saint flags. [CA] to order the Saints flags.

26.153.4 To agree the quote for the drainage work on the rear car park. [HC] volunteered to attend the CORE meeting on 3<sup>rd</sup> February 6.30pm.

26.153.5 To discuss lining request. The Double yellow lines would cost in the region of £8,000. Police will not action as no longer their responsibility. Parish Council still feel it is a health and safety risk and is an accident waiting to happen. Keep on the agenda.

26.153.6 To discuss changing the meeting times to start at 7pm instead of 7.30pm. Unanimously resolved to move to 7pm start.

26.153.7 To note the request of rock salt in Low Road for icy conditions and agree any action. Grits Bins were considered as not being appropriate. However, there is a need for a grit bin at the junction of A143 and Tunbeck Road. **Action Clerk** to contact County Councillor Stone and see if there is still money left in the budget to provide a bin an grit and fill it.

**26.154 To receive an update on the street lighting and report any issues. (standing item).** Nothing new to report.

**26.155 Parish Council Matters, to discuss and agree.**

26.155.1 To note the attendance rota for CORE meetings and the next meeting date. As agreed above, [HC] will attend.

26.155.2 To discuss the move to .gov.uk emails and note councillors gov.uk accounts not migrated and the auto forward rom org.uk to gov.uk. All councillors have moved to .gov.uk, now there is an issues of moving all old emails over.

26.155.3 To note the new gov.uk website and the removal of norfolkparishes site. This has been closed and auto-forward to new website address: Wortwell-pc.gov.uk. Clerk now has access and is updating the site, she has reported that there is quite a bit of work to update/upload. Clerk has requested some decent photos of the village to replace the homepage photo.

**26.156 Parish Councillor reports, including inspection reports.** [JW] reported that there are lots of water bottles after the football.

**26.157 Financials**

26.157.1 To approve payments for this meeting and in between meetings.

26.157.2 To note bank account balances.

26.157.3 To note the budget statement.

The statement of account was not ready at the meeting. This will be forwarded on. No new payments

**Wortwell Parish Council**  
Statement of Account 26th January 2026

|          |            |                  |                   |
|----------|------------|------------------|-------------------|
| Balances | 31/01/2026 | Community<br>Acc | £9,311.16         |
|          |            | Reserves Acc     | £19,541.55        |
|          |            |                  | <b>£28,852.71</b> |

**Receipts received included in above**

|                   |                   |
|-------------------|-------------------|
| WPL               | £976.35           |
| WOPL              | £800.00           |
| New Playing field |                   |
| HYFC              | £90.00            |
|                   | <b>£1,866.35</b>  |
|                   | <b>£28,852.71</b> |

**Payments between meetings**

2025-2026

December included in the total

|                               |           |
|-------------------------------|-----------|
| Excite Solutions              | £567.35   |
| Clerk Expenses                | £44.10    |
| Wave - Allotment rent         | £228.37   |
| Jake Wright Services          | £90.00    |
| Jake Wright Services          | £9.99     |
| Norfolk PTS                   | £72.00    |
| Norfolk PTS                   | £72.00    |
| TT Jones                      | £299.12   |
| The Community Heartbeat Trust | £162.00   |
| NEST                          | £74.39    |
| Npower                        | £498.73   |
| A. Waterfield and Sons        | £4,380.00 |
| Service Charge                | £4.75     |
| Clerk wages Dec               | £815.05   |

**£7,317.85**

**January 2026 payments**

|                            |         |
|----------------------------|---------|
| Excite Solutions           | £567.35 |
| TT Jones maintainance      | £420.00 |
| East Anglian Air Ambulance | £100.00 |
| J S Wright                 | £144.26 |
| Service Charge             | 4.25    |
| NEST                       | £74.39  |
| Npower                     | £639.64 |
| HMRC Tax                   | £592.11 |
| Black Dog Signs            | £175.86 |
| Wages Jan (SO)             | £815.05 |

**£3,532.91**

**Payments to approve**

|      |         |                |
|------|---------|----------------|
| NEST | Pension | £74.39         |
|      |         | <b>-£74.39</b> |

|                 |                   |
|-----------------|-------------------|
| Working balance | <b>£28,778.32</b> |
|-----------------|-------------------|

|                        |                       |                   |
|------------------------|-----------------------|-------------------|
|                        | 26/01/2026            |                   |
|                        | Fence Repairs         | £10,700.00        |
|                        | Precept 50%           | £19,788.00        |
| <b>Reserves</b>        | Play equipment repair | £1,700.00         |
|                        | CIL                   | £8.34             |
|                        |                       | <b>£32,196.34</b> |
| <i>Working Balance</i> |                       | <b>-£3,418.02</b> |
|                        |                       | <b>£28,778.32</b> |

The payments this year has exceeded the budget due to the extra car park repairs. Waiting for some income from CORE to help with the car park repairs.

#### **26.125 Planning applications received for consultation.**

26.158.1 To discuss planning applications received for consultation. None

26.158.2 To discuss any new planning applications received since agenda. None

26.158.3 To discuss the environmental notice on the Knoll. Clerk cannot find anything about this – close the agenda item

26.158.4 To receive an update on previous application decisions: None

**26.126 To review the Enforcements.** None

**26.127 Correspondence to note:** None

**26.128 To note Councillor comments/Issues.** None

#### **26.129 Admission to meetings:**

**ADMISSION TO MEETINGS - PURSUANT TO SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 IT IS PROPOSED THAT, BECAUSE OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED, THE PUBLIC AND PRESS LEAVE THE MEETING DURING CONSIDERATION OF THE REMAINING MATTERS.**

**26.130 To receive an update in the Football Club lease agreement.** [REDACTED]

Meeting closed 8:45pm

**Future meetings:** Next meeting. 23<sup>rd</sup> February 2026.

30<sup>th</sup> March 2026

27<sup>th</sup> April 2026

18<sup>th</sup> May 2026

29<sup>th</sup> June 2026

27<sup>th</sup> July 2026

24<sup>th</sup> August 2026

28<sup>th</sup> September 2026

26<sup>th</sup> October 2026

30<sup>th</sup> November 2026



