



WORTWELL PARISH COUNCIL

MINUTES

Parish Councillors attended the Wortwell Parish Council meeting on

Monday 28th July 7.30pm at the Waveney Room of the Wortwell Community Centre

Attendance: Cllrs: Aylett [CA], Carter [HC], Copeman [AC], Eddy [BE], Hadingham [RH], Randall [PH] and Worley [JW].

Also in attendance: Clerk, Tina Newby and District Cllrs: Eddy and Graham, and County Cllr Stone and two members of the public.

26.45 Welcome by the Chairman

26.46 To receive and accept apologies. None.

26.47 To record Declaration of interests, Pecuniary and Non Pecuniary. None.

26.48 Public Forum (suspend standing orders). Public to permit participation for 10 minutes.

One member spoke about his new café venture, The Junction, will be open on Monday 4th August 10-4pm, Monday – Friday for the time being. Re-open the garden centre and then a farm shop. The Council thanked him for clearing the bus shelter from broken glass. The Council mentioned the problems before, with the previous owner with cars being parked on the grass opposite.

Football, The Harleston Youth Football Club has received a lease agreement for 2 years. Rent increase of CPI will be linked to the second year of the lease. Further work on the pavilion with electric and water. The pitches will be the same layout as last year; 5 and 7 a side. The Council agreed that they could move the 'fixed' goal and replace with one that has wheels.

There are some funds left in the Wortwell Football Club, that will be donated to Harleston Youth Football Club for some new goals.

The Football Club would like to, on occasions use the West Playing Field for under 11 and under 12, 9 a side. The Council agreed in principle that this would be possible. Goals to be placed away from the play equipment.

26.49 Reports: District Councillors and County Councillor:

County Cllr Stone, reported on the Devolution and Local Government reorganisation.

- There will be a decision by the Government deciding which Unitary Authority will they recommend, in September 2025.

- County Council are recommending one single unitary authority. This would bring more money in.
- Councillors will be directly responsible for Parish Councils.
- £5,000 for Community Grant Funding, £200 per grant.
- £11,000 LMF. Clerk as sent him a request for the car park repair work.

District Cllr Eddy, reported that the Redenhall Graveyard is still work in progress. SNC has confirmed that they are taking on the 'old' graveyard. There is a 'drop in surgery' at HIP every last Saturday per month.

District Cllr Graham, arrived late and reported about nature recovery. Harleston Green Space CIC now has been set up and has a nature conservation fund. They have obtained a field on Rushall Road. BIO diversity net gain.
Diss Park Hotel, asylum families were discussed.

26.50 To receive an update on maintenance issues and storage issues. Kevin was not at the meeting to discuss any maintenance concerns.

Resume standing orders

26.51 Minutes: Council to approve the Minutes of 30th June 2025 meeting. **RESOLVED: To approve the minutes of 30th June 2025, unanimously agreed.**

26.52 Matters arising

26.52.1 To receive an update on the Land Registry and Possessory Title. (standing item) – on going. Remove from Agenda until November.

26.53 Update and new items on village matters, and agree any action:

26.53.1 To receive an update on the replacement goal nets – These have been delivered. Chris Sparrow agreed to put these up on behalf of the Parish Council.

26.53.2 To receive quotes for new signs for the entrances - £48.85 per sign (3 signs needed). **RESOLVED: To agree the cost of £146.55, proposed by JW and seconded by HC, unanimously agreed.**

26.53.3 To receive quotes on tree survey. Ongoing.

26.53.4 To discuss ideas for the Parish Partnership Scheme. Add this to September agenda. **Action Clerk**, to send the information again to the Councillors.

26.53.5 To discuss the Local Members Fund from County Cllr Stone and see if this applies to anything the council needs.

26.54 To receive an update on the street lighting and report any issues. (standing item). No issues at the moment, take off agenda and add back in when the days are shorter.

26.55 To Events in the village, past and future

26.55.1 To discuss the VJ 80 event – No grants available. VJ Flag has been received. Tina B will design the VJ Event.

26.55.2 To discuss the schedule of flags flying. Agreed to only have flags for St George (23rd April), Patrick (17th March), Andrew (November) and David (March). Add to the agenda for October.

26.56 Parish Council Matters, to discuss and agree.

26.56.1 To review the standing orders and model standing orders [PR]. The Standing Orders are up for review. There is a concern that the PC Standing Orders are only 9 pages long and the model Standing Orders are about 25 pages long. **RESOLVED: To agree to use the model Standing Orders. Proposed by Cllr Worley and seconded by Cllr Carter, unanimously agreed.**

26.57 Parish Councillor reports, including inspection reports. JW completed for 3 weeks in August, due to bearing away on holiday. She reported that some of the bins are full from residents houses.

26.58 Clerks Report None to report.

26.59 Financials

Wortwell Parish Council Statement of Account 28th July 2025

Balances	30/06/2025	Community Acc	£14,769.56	
		Reserves Acc	£17,457.34	
			£32,226.90	
Receipts received				
	Interest		£10.04	
CORE	CCTV invoice		£594.60	
SNDC	Recycle		£200.00	
			£804.64	£33,031.54
Payments previous	2025-2026			
June payments in July	Kevin Vincent	Maintenance	£258.00	
	Play Safety	RoSPA	£290.40	
	TT Jones	Lights	£299.12	
	Tina Newby	Expenses	£61.54	
			£909.06	
Payments for July	Anglian Water	allotment	£6.88	
	Norse	CCTV	£713.52	
	Norfolk ALC	website	£84.00	
	MH Goals	nets	£160.20	
	HMRC		£279.10	
	service charge		£4.25	
	HMRC		£279.10	
	Nest	pension	£69.93	
	Wages	July	£767.04	
	Excite	Grass cutting	£567.35	
	Tina Newby	Expenses	£76.36	
	Anglian Water	allotment	£13.21	
			£3,020.94	£29,101.54

Total Payments £3,020.94

	31/07/2025	
	Fence Repairs	£9,700.00
	Precept 3 months	£15,000.00
Reserves	Play equipment repair	£1,700.00
	Grants	£230.00

CIL	£8.34
	£26,638.34
working balance in banks	£29,101.54
WIP balance	£2,463.20

26.59.1 To approve payments for this meeting and in between meetings. There was a discussion regarding the CCTV invoice payment. The Council confirmed that this is the last time the Council will pay this. **RESOLVED: To approve payments for £3,020.94 unanimously agreed.**

26.59.2 To note bank account balances. noted

26.59.3 To note the budget statement. A budget statement was acknowledged.

26.59.4 To receive and discuss the car park repair quotes and agree any action. There was only one quote received although others were asked for! The procurement policy states that we need to obtain 3 quotes. **Action Clerk** to seek some more quotes.

26.60 Planning applications received for consultation. None

26.61 Correspondence to note: None

26.62 Admission to meetings:

ADMISSION TO MEETINGS - PURSUANT TO SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 IT IS PROPOSED THAT, BECAUSE OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED, THE PUBLIC AND PRESS LEAVE THE MEETING DURING CONSIDERATION OF THE REMAINING MATTERS. Unanimously agreed

26.63 To receive an update in the Football Club. (standing item) Following on from the discussion in the public section. The Council has agreed to allow use of the West Playing field at £30 per session, approximately 15 session. Rent after next year will be increased by CPI. Chris Sparrow mentioned that there was a draft agreement. **Action Clerk** to confirm this.

26.64 To discuss Excite Solutions schedule of work and agree any action. PR had a reply from SNC, they could not fit the maintenance contract in. Excite has produced a new schedule for increased work, for 5 years and will quote for a tree survey.

26.65 To discuss any ideas on how to manage the maintenance in the parish

26.65.1 Kevins work - Kevin was not at the meeting, so could not discuss any issues with him.

26.65.2 Maintenance of the play equipment from the RoSPA report and contact the repair work out. AC has contacted two companies for quotes to repair the Trim Trial and they have advised that it would be cheaper to replace the whole Trial for a new item. Ongoing.

Future meetings: Next meeting. 29th September 2025, 7.30pm

Meeting closed at 9:33pm. JW had to leave at 9:00pm