



WORTWELL PARISH COUNCIL

MINUTES

Parish Councillors attended the Wortwell Parish Council meeting on

Monday 30th June 7.30pm at the Waveney Room of the Wortwell Community Centre

Attendance: Cllrs: Aylett [CA], Carter [HC], Copeman [AC], Eddy [BE], Hadingham [RH], Randall [PH].

Also in attendance: Clerk, Tina Newby and District Cllr Eddy.

26.25 Welcome by the Chairman

26.26 To receive and accept apologies. Apologies were recorded for Cllr Worley.

26.27 To record Declaration of interests, Pecuniary and Non Pecuniary.

26.28 Public Forum (suspend standing orders). Public to permit participation for 10 minutes. No members

26.29 Reports: District Councillors and County Councillor. District Cllr Eddy will send his report in.

26.30 To receive an update on maintenance issues and storage issues. This was delayed until later in the meeting. The storage issues were not discussed.

Resume standing orders

26.31 Minutes: Council to approve the Minutes of 19/05/2025 meeting. **RESOLVED: To approve the minutes of 19th May 2025. Unanimously agreed.**

Action Clerk to confirm with highways, that no action is needed for the flag pole.

26.32 Matters arising

26.32.1 To receive an update on the Land Registry and Possessory Title. (standing item). [CA] to contact land registry to get the process expediated.

26.33 Update and new items on village matters, and agree any action:

26.33.1 To receive quotes for goal nets for the New playing field. **RESOLVED: To agree the purchase of a pair of goal nets at £160.20 including VAT.**

26.33.2 To receive quotes for new signs for the entrances. Ongoing.

26.33.3 To receive an update on the tarmac repair of the car park. Ongoing. Consider contacting Ben Sprake, Harleston Football Club. The Clerk has gone through Checktrade.

26.33.4 To receive quotes on tree survey. This should form part of the maintenance, but appears never to have been done.

26.33.5 To discuss ideas for the Parish Partnership Scheme. Add to the agenda for July.

26.34 To receive an update on the street lighting and report any issues. (standing item)

No issues.

26.35 To Events in the village, past and future

26.35.1 To discuss the VJ 80 event. We are flying the Union flag donated by SNC 80 flags for 80 years. **Action Clerk** to look at a grant for VJ 80 event, as before.

Action Clerk to purchase a VJ 80 flag.

26.35.2 To discuss the flagpole, flags and ideas. The Council decided to fly the Union all year and fly the Saints flags when appropriated.

26.35.3 To note the Wacky Races has been cancelled for 2025. Noted

26.36 Parish Councillor reports, including inspection reports. Update the maintenance report as per [AC] for Kevin.

[CA] read out his report from the findings of the walk around with Play Safety Co.

Consider condemning the slide. It was noted that this was a memorial, check before condemning. [RA] to contact them.

The Council was sourcing some ideas on how to repair all the maintenance needed from the RoSPA report. As this is bigger than Kevin can handle. It would an insurance issue, if the Council were to not repair as stated. [CA] background and paperwork will be handed over to [AC] for an update in July's meeting. **Proposed by [HC] and seconded by [BE] unanimously agreed.**

[AC] stated that the zip wire had been serviced last year. **Action Clerk** to find the details. The scarecrows dotted around the village were discussed. It is a shame that the Parish Council was not advised of this, before it happened.

26.37 Clerks Report – Audit webinar

26.38 Financials

26.38.1 To approve payments for this meeting and in between meetings. Payments totalling £3,248.64 **Proposed by [BE] and seconded by [HC] unanimously agreed.**

26.38.2 To note bank account balances.

26.38.3 To note the budget statement.

26.38.3 To receive and discuss the car park repair quotes and agree any action. Ongoing. Discussed in 33.3

Wortwell Parish Council
Statement of Account 30th June 2025

Balances	28/05/2025	Community Acc	£18,902.00	
		Reserves Acc	£17,445.73	
			£36,347.73	
Receipts received				
			£0.00	£36,347.73
Payments between meetings	2025-2026			
May	Clear Insurance	Insurance	£921.13	
	Kevin Vincent	Maintenance	£234.45	
	Excite solutions	Grass cutting	£567.35	

			£1,722.93	£34,624.80
Payments for June	2025-2026			
	Nest	Pension	£69.93	
	Arnold March Ltd	VE Day	£300.00	
	HMRC	Tax and NI	£74.34	
	Bank charges		£4.75	
	HMRC	Tax and NI	£556.17	
	Excite Solutions	Grass cutting	£567.35	
	Tina Newby	Wages	£767.04	
	Tina Newby	Expenses	£61.54	
	TT Jones Electrical	Street Lighting	£299.12	
	RoSPA Play Safety	Play Inspection	£290.40	
	Kevin Vincent	Maintenance	£258.00	
			£3,248.64	£31,376.16
	Total Payments	£4,971.57		

Reserves	30/06/2025	
	Fence Repairs	£9,700.00
	Precept 3 months	£15,000.00
	Play equipment repair	£1,700.00
	Grants	£230.00
	CIL	£8.34
		£26,638.34
	working balance in banks	£31,376.16
	<i>WIP balance</i>	£4,737.82

26.39 Planning applications received for consultation. None

26.40 Correspondence to note:

- Armed Forces Covenant – Noted. Council will not act on this as we have no veterans in the village.

26.41 Admission to meetings:

ADMISSION TO MEETINGS - PURSUANT TO SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 IT IS PROPOSED THAT, BECAUSE OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED, THE PUBLIC AND PRESS LEAVE THE MEETING DURING CONSIDERATION OF THE REMAINING MATTERS. Unanimously agreed.

26.42 To receive an update in the Football Club. (standing item)

The Council would like to agree to extend the football agreement for another 2 years. Keep the same rent charge. Installing extra flood lights over the winter and work on the pavilion. Agree to principal their costings and proposals. Rent will be reviewed annually. **RESOLVED:** To approve the above. Proposed by [AC] and seconded by [BE] unanimously agreed.

26.43 To discuss Excite Solutions and agree any action. Excite did not turn up at the first meeting. Then had a meeting with just the Clerk. [PR] to produce an 'ideal' scope of works. Excite to produce a scope of works. Meeting 4th July to compare the scope of works.

Word orders were discussed, Council to implement them for maintenance and Excite. Fields now changing to West and East, not old and new. **RESOLVED: To approve the above, proposed by [HC] and seconded by [BE] unanimously agreed.**

26.44 To discuss any ideas on how to manage the maintenance in the parish

26.44.1 Kevins work – Action Clerk to sort out work orders.
26.44.2 Maintenance of the play equipment from the RoSPA report and walk around. After some discussion over the maintenance report findings. [CA] passed all his work to [AC] to sort out and report back in July.

[CA] mentioned the issues with emails. The server company changed the email hosting server overnight, without telling anybody. James Shore will deduct 2 months costs for the Council.

Close 21.25

Date of next meeting 28th July 2025