

AGENDA

**Parish Councillors are summonsed to attend the Parish Council Meeting of
Wortwell Parish Council on
Monday 19th May 2025 at 7.30pm at the Waveney Room
of the Wortwell Community Centre
Members of the public are invited to attend from 7.30pm**

Tina Newby

Clerk

12th May 2025

Guests invited: District Councillors Trevor Graham and James Eddy, and County Councillor Barry Stone.

26.1 Election of Chairperson and the signing of the Declaration Acceptance of Office.

26.2 Election of Vice Chairperson.

26.3 Welcome by the Chairman

26.4 To receive and accept apologies.

26.5 To record Declaration of interests, Pecuniary and Non Pecuniary.

26.6 Public Forum (suspend standing orders). Public to permit participation for 10 minutes.

26.7 Reports: District Councillors and County Councillor

26.8 To receive an update on maintenance issues.

Resume standing orders

26.9 Minutes: Council to approve the Minutes of 24/03/2025 meeting.

26.10 Matters arising

26.10.1 To receive an update on the Land Registry and Possessory Title. (standing item)

26.10.2 update on 'no dogs bye-law' and signage.

26.11 Update and new items on village matters, and agree any action:

26.12 To discuss the combined newsletter, funding and agree any action.

26.13 To receive an update on the street lighting and report any issues. (standing item)

26.14 To discuss Excite Solutions and agree any action.

26.15 To receive an update on the Cemetery fees and agree any action.

26.16 To Events in the village, past and future

- 26.16.1 To receive an update on VE 80 event
- 26.16.2 To receive an update on the Litterpick
- 26.16.3 To discuss the flagpole.
- 26.16.4 To discuss better means of advertising.
- 26.16.5 To note NALC AGM is on 21/5/25, online.

26.17 Parish Councillor reports, including inspection reports.

26.18 Clerks Report

26.19 Appointment of roles and offices:

- 26.19.1 Policies and Procedures
- 26.19.2 Street lighting and Utilities
- 26.19.3 Street Furniture and Infrastructure
- 26.19.4 Communications: GDPR, Accessibility, Website and Newsletter
- 26.19.5 Asset Management and insurances
- 26.19.6 Open Spaces – Working Party
- 26.19.7 Finance Committee including appointment of Internal Control Officer
- 26.19.8 Allotments Committee
- 26.19.9 Old Playing Field Committee
- 26.19.10 Play Equipment
- 26.19.11 Any other

26.20 Financials

- 26.20.1 To approve payments for this meeting and in between meetings.
- 26.20.2 To note bank account balances.
- 26.20.3 To receive and discuss the car park repair quotes and agree any action.
- 26.20.4 To note the AGAR Internal Audit report
- 26.20.5 To note the detailed Internal Audit Report and agree any actions
- 26.20.6 To agree Section 1 Annual Governance Statement page 4
- 26.20.7 To agree Section 2 Accounting Statement page 5
- 26.20.8 To note the Exercise of Public Rights Dates of Tuesday 3/6/25 to Monday 14/7/25
- 26.20.9 To agree the CIL Report Return
- 26.20.10 To appoint an internal auditor for 25/26

26.21 Planning applications received for consultation.

26.22 Correspondence to note:

26.23 Admission to meetings:

ADMISSION TO MEETINGS - PURSUANT TO SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 IT IS PROPOSED THAT, BECAUSE OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED, THE PUBLIC AND PRESS LEAVE THE MEETING DURING CONSIDERATION OF THE REMAINING MATTERS.

26.24 To receive an update in the Football Club. (standing item)

Future meetings: Next meeting. 30th June 2025, 7.30pm

WORTWELL PARISH COUNCIL
www.wortwellpc@norfolkparishes.org.uk

30th June 2025

28th July 2025

No August meeting

29th September 2025

27th October 2025

24th November 2025

No meeting in December

Tina Newby

Clerk/RFO

07726780601