

WORTWELL PARISH COUNCIL

MINUTES

**Parish Councillors attended the Wortwell Parish Council meeting on
Monday 25th November 2024 at 7.30pm at the Waveney Room of the Wortwell
Community Centre**

25.76 Welcome by the Chairman Mrs Julie Worley

Present: Cllr Worley (JW) in the Chair. Cllrs: Eddy (WE), Copeman (AC), Aylett (CA), Hadingham (RH), and Paul Randall (PR).

Also in attendance Mrs Tina Newby Clerk and RFO

Guest: District Councillor Trevor Graham

25.77 To record Declaration of interests, Pecuniary and Non Pecuniary. None.

25.78 To receive and accept apologies. Cllr Carter apologies were accepted.

25.79 Public Forum (suspend standing orders). Mr Vincent and Amanda reported on their tasks that have been completed. The slabs have been done and no longer a trip hazard. Ivy and branches taken off, grass cutting done. 2 benches have been painted. Need to look at the play equipment; Fork and the Train for repairs. Finish of hedge, bench and trees. Take down dead tree by basketball hoop, and also take out the Silver Birch. Item 25.88 was discussed here. The Clean and Plant project was discussed. Amanda has a list of bulbs etc and where she would like them planted.

Action Clerk to send this to Andy Sexton for approval.

The Clerk asked Kevin if he could paint/vanish the noticeboard on the Knoll.

25.80 Minutes: Council to approve the Minutes of the meeting held on the 21st October 2024. **RESOLVED: To approve the minutes of 21st October 2024. Unanimously agreed.**

25.81 Matters arising

25.81.1 [RH] to report back from Harleston Football Club regarding painting of the pavilion – The pavilion will be finished in the Spring. Litter is always a problem after a match.

25.81.2 [WE] to log the street lights that do not work. Street Light A doesn't work and 16 is on all the time. **Action Clerk** to log the street lights.

25.81.3 Clerk to obtain a list of enforcements. [PR] noted that the first item on the enforcement has not been looked at since it was logged in 2022. **Action Clerk** to pass this on to District Councillor Graham to chase.

25.82 Reports: District and County Councillors: District Councillor Graham reported that there is now an Enforcement Officer and Enforcement team/committee. **Action Clerk** to email the Councillors concerns to Trevor.

Action Clerk and [AC] to look into updating the Flood plan.

Members ward grants; there is still some money available, Parish Council to consider a bleed kit, and to consider training on the bleed kits.

The District Council will be more focused on nature recovery.

Both the District Councillors would consider their members ward grants for the noticeboards, if the Parish Council match fund them.

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Item 25.90 was discussed here.

25.83 Update on village matters.

25.83.1 Chairman's report: Nothing to report.

25.83.2 Councillor's report: VESPA loan contract has been signed all going very well. The Community Speed Watch team has not taken off yet, await training and starting.

Action Point [CA] to try and get in contact with Sam.

Allotments new agreement and invoices have been sent out. Some of the agreements are still outstanding.

Noticeboards: [AC] and the Clerk has researched some options. After some discussion it was agreed to look into purchasing 3 the same size, silver, landscape 6 x A4 size, it will be cheaper with no base plates. **RESOLVED: To approve the purchase of 3 x £533 (approx.) Proposed by Cllr [AC] and seconded by Cllr [CA] 3 in agreement and 2 against. The motion will be carried if there is funding from the Member Ward Allowance.**

Action Clerk to provide details to the district councillors.

25.83.3 Harleston Youth Football Club – discussed above.

25.84 To discuss and agree any action on the Land Registry and the Processionary

Title: [CA] has spoken to the Land Registry and has researched in depth. He will be sending off 6 key documents. ST3 form for a Corporate Body, [JW + CA] to represent the Council and fill in the identity forms ID2. These will need to be witnessed by a solicitor. Based on the value the ST3 will approximately cost £495.00. **RESOLVED: To approve the above and the spend. Proposed by Cllr [CA] and seconded by Cllr [RH], unanimously agreed. Action Point [JW]** to ring Simper Law and see if they will witness the forms.

25.85 Parish Councillor reports

25.85.1 Recycling Centre, Defibrillator, Adult Gym Equipment and Playground check Report. [PR] has one more week left. The issues are the same as last month's meeting.

25.86 Clerk Report

25.86.1 Continued Induction: Ongoing.

25.86.2 Regular Surgeries – The dates for the rest of the year open surgeries are: 13th December, 11th January (Saturday), 14th February and 14th March 2025.

25.86.3 Correspondence regarding Tree Ownership: This was discussed. Councillors to take a look on site and see if they know who the owners are.

Charity Commission issues: The Clerk reported the issues with changing the Main Contact Details at the Charity Commission. The Clerk cannot have different email addresses relating to her correspondence address. Clerk will open up a generic email address, and change all main contact details for the charity commission to that email address.

Arrange an Allotment meeting for December.

Update on bank accounts: One of the Trust Accounts has had a bank account setup so that payment cans be made from it. However, this has stalled as the Charity Commission contact details are different to the Clerks. This will wait until the Charity Commission has changed the contact details. **RESOLVED: To approve all the above. Proposed by Cllr [AC] and seconded by Cllr [CA], unanimously agreed.**

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The was an agreement to extend the meeting for another 15 minutes.

25.87 Financials and RFO report

25.87.1 To approve payments:

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Payments between meetings:

30/10/2024	Npower	£334.78
04/11/2024	Microsoft account reinstall	£59.99
07/11/2024	Force Fresh	£7.08
07/11/2024	Tribal Signs	£44.60
07/11/2024	NEST	£76.90
16/11/2024	ICO Subs (pay Tina Newby)	£40.00
16/11/2024	Npower	£363.92
18/11/2024	HMRC Tax and NI	£210.64

£1,137.91

Payments to be approved:

25/11/2024	Community HeartBeat Trust	£162.00
25/11/2024	Huws Gray Ltd	£26.38
25/11/2024	Allsort October	£306.00
25/11/2024	Allsort November	£242.70
25/11/2024	Tina Newby (Robinsons Stationers)	£6.20
25/11/2024	Clerks Wages Basic + Back Dated Pay (30.90)	£782.81

£1,526.09

RESOLVED: TO approve payments totalling £1526.09, unanimously agreed.

25.87.2 To note the draft budget for 25/26 - noted

25.87.3 Outstanding VAT for reclaim: The Clerk reported that the last VAT report was incorrect and that she will have to amend the current figures to make it agree.

25.88 To agree a Councillor to report to Kevin regarding maintenance: [HC] was nominated to be Kevins go-between.

25.89 To receive an update on street lights: Updated above.

25.90 Receive an update on the pub: Stonegate's Estate state that the Wortwell Bell pub is not currently for sale. The Working party's first offer was rejected, as being far too low. However Stonegate's Estates are still open to offers. The 6 members of the Stakeholders, had agreed the first purchase price. The Working party is looking at Plunkett and the regulations and options available.

25.91 Planning Applications, and agree any action.

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25.91.1 To receive an update on Village Clusters: nothing received. **Action Clerk** to send [PR] to Village Clusters map.

25.91.2 To discuss 2024/2917: There are concerns of the noise and the location of the heat pump being too close proximity to the neighbours. **RESOLVED: To recommend refusal on the noise and location of the heat pump.**

25.91.3 To discuss 2024/3360: **RESOLVED: To recommend Approval.**

Future meetings: No December meeting, Precept Meeting 13th January and parish council meeting 27th January 2025.

Meeting closed 9:46pm

Meeting Dates for 2025:

Precept Meeting: 13th January 2025

27th January 2025

24th February 2025

31st March 2025

28th April 2025

19th May 2025

30th June 2025

28th July 2025

No August meeting

29th September 2025

27th October 2025

24th November 2025

No meeting in December 2025