

AGENDA

**Parish Councillors are summonsed to attend the Parish Council Meeting of
Wortwell Parish Council on**

Monday 29 July 2024 at 6.30pm at the Waveney Room of the Wortwell Community Centre

Confidential item from 6.30pm to 7.30pm

Members of the public are invited to attend from 7.30pm

*To receive any declarations of interest (personal prejudicial or pecuniary) in particular matters to be raised at
this meeting.*

6.30pm Interview JG

7.00pm Interview SH

Councillors to note New revised Co-opting Policy previously circulated

7.30pm Commencement of Parish Council Meeting

25.39 Welcome by the Chairman Mrs Julie Worley

Guests invited: Barry Wilton, Excite Solutions. District Councillors Trevor Graham and James Eddy.
County Councillor Barry Stone.

To receive and accept any apologies from those members unable to attend.

Meeting will be adjourned at this stage of members of the public to permit participation for 10 minutes.

25.40 Minutes: Council to approve the Minutes of the meeting held on the 24 June 2024.

25.41 Matters arising

25.41.1 CCTV to Pavilion – signs to await refurbishment and paintwork

25.41.2 Pigeon deterrent to swings – done

25.41.3 Wortwell Community Representative. CA attended

25.41.4 Pot holes in Low Road footpath attended to but general area remains degraded – action to be
agreed

25.41.5 Update on Policies and Procedures Cllr AC. Agreement and authorisation of new policy wording.

25.42 Annual Governance and Accountability Return (AGAR)

25.42.1 External Audit Submission and Notice of Public Rights. In place until 9/8/24

Council to agree fee for inspections £30

25.42.2 Two queries raised by PKF Littlejohn – RFO attending to.

25.43 Planning Application 2024/1829 Messrs R & N Bond

Land to the North of High Road Wortwell

Proposal: change of use of land agricultural to dog exercise area with associated works including
fencing

Wortwell Parish Council: Julie Worley Chairman (JW) Clive Aylett Vice Chairman (CA) William Eddy (WE) Robert
Hadingham (RH) Hazel Carter (HC) Allison Copeman (AC)
Supported by: Lua Leggett Clerk and RFO (LL) Kevin Vincent Maintenance (KV)

WORTWELL PARISH COUNCIL
www.wortwellpc@norfolkparishes.org.uk

Application type: Full Planning Permission

25.44 Reports: Guest Councillors and other Guest Reports

25.44.1 Excite Solutions – Barry Wilton

25.44.2 Kevin Vincent – Maintenance update and review of Bloom Grant

25.45 Councillor Vacancy decision and next steps.

25.46 Parish Councillor reports

25.46.1 Recycling Centre, Defibrillator, Adult Gym Equipment and Playground check Report

25.46.2 RoSPA Report and recommendations – actions to be agreed

25.47 Clerk Report

25.47.1 Update on Harleston Youth Football Club – lease and agreement

25.47.2 Update on Land Ownership and Land Registration matters

25.47.3 VESPA: Community Action Fund declined – next steps to fund shortfall – actions to be agreed

25.47.4 Update on other Village matters – Trees, drains, speeding matters and street lighting

25.47.5 Update on Alburgh allotments – Ragwort threatening the Parish Lands allotments action to be agreed **Cllr RH**

25.48 Financials and RFO report

25.48.1 Cashbook against Budget and Bank Reconciliation

25.48.2 Internal Control Check – **Cllr JW** to report back

25.48.3 Accounts for payment (appendix 1)

25.48.4 VAT Form 126 submitted for rebate

Meeting break to re- convene as Trustees of the Allotments

25.48.5 New Allotments Policy and future arrangements **Cllr AC**

Future meetings: 30/9/24 21/10/24 25/11/24 **No meetings in August or December**

APPENDIX ONE

ACCOUNTS FOR PAYMENT

HMRC Month 4 July	PAYE NI and NEST payments	£229.56
Anglian Water	Allotments water bill	£75.27 (reimbursed from WPL Account)

Clerk Overtime Sheet