

WORTWELL PARISH COUNCIL

MINUTES

A meeting of Wortwell Parish Council took place on Monday 29 November 2021 at 7.30pm

at the Waveney Room Wortwell Community Centre - 3 Members of the public attended.

7.30pm Welcome by the Chairman

No Apologies

Present: Councillors Aylett (CA Chairman), Cooke (DC), Copeman (AC), Eddy (WE), Hadingham (RH) White (CW) and Worley (JW) District Cllr Savage (JS) and County Cllr Stone (BS)

*There were no **declarations of interest** (personal, prejudicial or pecuniary), in particular matters to be raised at this meeting (Note: A declaration of a personal interest should indicate the nature of the interest and the agenda item to which it relates and in this case the member may speak and vote, however if it is a prejudicial or pecuniary interest, the member should withdraw from the meeting whilst the matter is discussed.*

Public 10 minutes observed to allow members of the public present to speak on matters on the agenda

22.64 Minutes: Council approved, Chairman signed and Clerk will retain in records, minutes of the meetings held on 18 October 2021

22.65 Matters arising were addressed.

22.65.1 Stiles need to be registered to continue in situ and allow repairs. Unregistered stiles must be replaced by gates. Two Landowners present in the room did not know the position and will investigate: **Action RH RB**

The remaining landowner TR ,has already replaced her stiles with gates as they were not registered. Unregistered stiles cannot now be registered.

22.66 South Norfolk District Council Cluster Plan - Consultation Response and Council requirements for Wortwell

Chairman CA updated those present and confirmed that there has been no contact from SNDC VCP or any updates.

22.67 Planning Applications:

2021/2140 This has been refused by SNDC but will be appealed by both the Applicant and the Council. Applicant has been advised that no comment was made by the PC. This is completely wrong and an email was circulated on the 20 October to Applicant, her Architect, all members of Council and the sn planning team confirming our unanimous and whole hearted support for this proposal. Clerk to write to ask for an explanation as to why the applicant was told that the Council had made no comment and why the comments from Council were not loaded to the application.

clerk to action

Note to the above: The District Councillor has blocked this application on the grounds of slippage of the boundary. (There is a considerable distance between the proposed site and the next village of Redenhall including a further full field beyond the proposed building.) It lies inside the furthest building of Wortwell - the former Village School. It will run about 100 metres max along the road.

Further, the District Councillor had directed the planning officer to make a delegated decision and the matter was decided on that basis, by two officials, without going to Committee. The Parish Council will both dispute and appeal this decision also. Clerk and two councillors: CA and AC, will write to SNDC on this matter. We need this to be rescheduled properly and go to planning committee and require site visit

clerk AC and CW to action

2021/2333

Applicant: Mr David Stewart

Location: 111 High Road Wortwell IP20 0EF

Proposal: Erection of single storey rear extension to replace existing with internal changes. (Part retention 02/08/2021)

Application Type: Householder

Discussed and agreed that this is replacing old works with new and will be an improvement and have no objections to this application - Clerk to advise SN Planning of decision.

clerk to action

22.68 Chairman and Councillor Reports to discuss and agree any necessary actions

22.68.1 Environment Agency (EA) response to issues around Sluice gate at The Wortwell Mill. CA has received confirmation and reassurance that the main sluice will always be managed by the EA. The sluice that is being passed to the landowner is rarely used. However the consultation is still in progress and many comments and concerns having been raised, this is now under review. Chairman will continue to liaise with the EA

22.68.2 Electric Charging Points - site visit to be arranged with Alexander Clifton of NCC with clerk and Chairman of the Trustees of the Wortwell Community Centre as it will be on that site. BE and LL to liaise.

clerk to action

22.68.3 Pilot Surgery Date Feedback from 22 November 11.00am to 1.00pm - there was no attendance to this surgery. Review in the Spring with the possibility of trying again and making it on an appointment basis.

clerk to action

22.68.4 County and District Councillor Reports - BS report was circulated to all. JS confirmed all his time is taken up with the changes to the Harleston one way system. JS stated that it has been well received by resident shopkeepers although Sight and Sound closing was put down to the lack of footfall, shortage of parking and complaints from residents. This is outside the WPC remit but noted.

22.68.5 Trees - various offers received - CW confirmed numerous avenues are being pursued and trees are on order. Help will be needed with planting and it is thought that a village community planting combined with the CORE putting on refreshments will be planned in the Spring when planting will be appropriate. Landowner NB has offered access to the trees on the far side of the bypass as forest walks. He was thanked and this would tie in well with the planned dog exercise pen.

CW to keep council informed.

22.68.6 Community Centre gate - CW reported on recent antisocial behaviour advising that some miscreants had been spoken to by the Police, CCTV signage is now in place and things for now seem to have quietened down. CW will continue to monitor the situation and report back at the January meeting. The option to close the gate on a temporary basis has been approved by the Trustees of the WCC.

22.69 Playground, Recycling Centre and Defibrillator Report - AC provided her report a copy of which is attached to these minutes. Several actions have been taken but several are outstanding and will be dealt with over the coming weeks. DC will speak to the Pallet man regarding filling in the holes on the knoll car park with planings. Rails on the trim trail to be replaced and a quote being sought by AC

DC to action

22.70 The Queen's Platinum Jubilee Pageant Celebration Beacons - CA and CW attempted to attend the ZOOM conference call but were unable to connect (this was a widespread problem). Decision made not to take part in the purchase of a beacon at a cost of £550 plus VAT and gas costs. . However the Council and the CORE will work with the village to see how they would like to celebrate the Queen's Jubilee.**22.71 Big South Norfolk Litter Pick** - Feedback from 26 October 10.30am - 12 people attended and the village was not as badly littered as in the past which is a good thing. Thank you to those that attended as volunteers and helped to clean up the Village, your contribution was, as always, appreciated.**22.72 Clerk and RFO Reports**

- 22.72.1 Wortwell Parish Lands Charity meeting arranged to sign off year end accounts and will take place after the Precept meeting on 10/1/22
- 22.71.2 Change of name and brand from Came and Company to Gallagher Insurance - everything else remains the same.
- 22.71.3 UK Power Network - underground cable to replace overhead cables - easement and ownership of land. Clerk to write to Highways for confirmation of ownership of land

clerk to action

- 22.71.4 Series of Village Complaints and actions taken attached to these minutes in clerk report.

- 22.71.5 **Emergency Plan** including specifics for Flooding Emergencies - review and update

- 22.71.6 **Parish Partnership Scheme** closing date 10/12/21 Clerk to submit request for funding for Lest we Forget Memorial Bench

clerk to action

- 22.71.7 Budget Setting for 2022/23 financial year - phase THREE updated with information from Parish Open Spaces Working Party budget which was unanimously approved together with repayment of £456 taken from reserves this year for cleaning up of infant site foliage, raising canopies and removal of shrubs around play site and signage. Clerk to finalise budget and precept submission for January 10th meeting.

RFO to action

- 22.72 **Open Spaces Committee:** update from committee confirmed the budget for next year, the works on the pavilion quotes outstanding for approval by Council

- 1. **Future meetings:** 10 January 2022 - Precept Meeting and Wortwell Parish Lands AGM
31 January 2022

- 2. **Matters for next meeting:**

**APPENDIX A
ACCOUNTS FOR PAYMENT**

Accounts for Payment

1.	S Reynolds - Groundsman Planting around Memorial for Remembrance day	102211	£ 26.12
2.	PKF Littlejohn External Audit Fee	102212	£240.00
3.	Wortwell Community Centre VE Day commemoration event - donation	102213	£500.00
4.	Wortwell Community Centre Hire of Meeting Rooms Juy, September, October November and Hire of room for open day surgery November	102214	£ 80.00
5.	HMRC PAYE and NIC payments due M8	102215	£115.59
4.	HMRC PAYE and NIC payments due M9	102216	£115.59
Total			£

Signed _____ Chairman

Date 29 January 2022 _____