

WORTWELL PARISH COUNCIL

AGENDA

To Parish Councillors: you are summoned to attend the meeting below

There will be a meeting of Wortwell Parish Council on

Monday 29th July 2019

at 7.30pm a Wortwell Community Centre

Members of the public are welcome to attend and the meeting will be adjourned for public participation (maximum 10 minutes) after agenda items 3 and 10

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meetings lets the Council know beforehand so appropriate arrangements can be made to facilitate

1. **Welcome** by the Chairperson
2. To receive and accept **Apologies** from those members unable to attend

To receive any declarations of interest (personal, prejudicial or pecuniary), in particular matters to be raised at this meeting (Note: A declaration of a personal interest should indicate the nature of the interest and the agenda item to which it relates and in this case the member may speak and vote, however if it is a prejudicial or pecuniary interest, the member should withdraw from the meeting whilst the matter is discussed.

3. **Minutes:** Council to approve, Chairman to sign and Clerk to retain in records, minutes of the meeting held on 24th June 2019

Meeting adjournment for public participation 10 minutes

4. **Councillor Reports: to receive any reports and agree any necessary actions**

4.1. County and District Councillor

4.2. Chairman's report

4.2.1. Northern Link Road

4.3. Parish Councillors' reports

4.4. Clerk's Report - circulated with agenda

4.5. Playing Field and Recycling Centre Reports (RoSPA report see item 9 below)

5. **Financials:**

5.1. **RFO Report:** - agree any necessary action

5.1.1. Budget Variances - half year 'actual against budget review' due September 2019

5.2. **Accounts for payment schedule (including accounts settled between meetings):**

5.2.1. Council to approve and sign cheques for distribution by clerk.

6. **Internal Policies and Procedures Review - circulate for September review**

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- 6.1. Standing Orders
- 6.2. Financial Regulations
- 6.3. Risk Management

7. **GNLP - Update and next round of consultation**

8. **Identity Cards for Councillors** - Chairman to update

9. **Correspondence:** file to be circulated including items for Summer Review - response for September meeting:

9.1 Policies and Procedures from 6 above

9.2 RoSPA report

10. **Planning Applications received since last meeting:**

2019/1411

Applicant: Mr & Mrs Siobhan & Joel Keeble
Location: 12A High Road Wortwell IP20 0HH
Proposal: Erection of two storey rear extension

The meeting will be adjourned for public participation (maximum 10 Minutes)

Next meeting Date: 23rd September 2019 at 7.30

Items for next meeting:

Actions following review of RoSPA report
Update from Allotments Working Party - meeting 5/8/19
Review and sign off Policies and Procedures

11. **Close of Meeting**

Signed: *LUA LEGGETT*

Wortwell Parish Clerk and RFO