

WORTWELL PARISH COUNCIL

AGENDA

To Parish Councillors: you are summoned to attend the meeting below

There will be a meeting of Wortwell Parish Council on Monday 21st January 2019

at 7.30pm a Wortwell Community Centre

Members of the public are welcome to attend and there will be an opportunity for public participation after agenda items 2 and 15

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meetings lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

1. **Welcome** by the Chairwoman
2. To receive and accept **apologies** from members unable to attend

To receive any declarations of interest (personal, prejudicial or pecuniary), in particular matters to be raised at this meeting (Note: A declaration of a personal interest should indicate the nature of the interest and the agenda item to which it relates and in this case the member may speak and vote, however if it is a prejudicial or pecuniary interest, the member should withdraw from the meeting whilst the matter is discussed.

The meeting will be adjourned for public participation (maximum 10 minutes**) for items to be discussed on the Agenda only**

3. **Minutes:** Council to approve, Chairman to sign and Clerk to retain in records, minutes of the meeting held on 7th January 2019
4. **Reports from District and County Councillors:** circulated with this agenda - agree any necessary action
5. **Chairwoman's report :** circulated with this agenda - agree any necessary action
6. **Parish Councillors' reports:** circulated with this agenda - agree any necessary actions
7. **Clerk's Report:** circulated with this agenda - agree any necessary actions
8. **RFO Report:** circulated with this agenda - agree any necessary actions
 - 8.1. **Accounts:** circulated with this agenda.
 - 8.2. **Accounts for payment schedule:** incorporated in RFO Report- Council to approve and sign cheques for distribution by clerk.
9. **Greater Norwich Local Plan:** council to discuss and agree any necessary action.
10. **Infrastructure:**
 - 10.1. **Bus Shelter** - Proposed new overhang shelter at High Road South
 - 10.2. **SAM2** - report from Councillor Aylett

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11. **Community Consultation Plan:** next steps
 12. **Playing Field issues:** Weekly exception reports for December: agree any necessary action.
(February: Worley - March: Cook)
 13. **Recycling Centre:** discuss and agree any necessary actions
 14. **Correspondence:** file to be circulated (for information only)
 15. **Planning Applications received since last meeting: -**
 - **2018/2741** Land south west of the Bell Public House High Road Wortwell.
 - Outline planning application for 1no. 3 bedroomed detached dwelling with access, parking and landscaping.
 - Application type: Outline
 15. **Discuss and agree business for the next Parish Council meeting** - Monday 25th February 2019
 - 15.1. **Presentation by Land Management Contractor**
 - 15.1.1. contract
 - 15.1.2. Perimeter Fence
 - 15.1.3. Liaison with Groundsman
 - 15.2. **Presentation by Groundsman**
 - 15.2.1. contract
 - 15.2.2. duties
 - 15.3. **Allotments** - progress
 - 15.4. **Election**
 - 15.5. **GNLP**
 - 15.6. **Contracts review**
 16. **The meeting will be adjourned for public participation (maximum 10 Minutes)**
 17. **Close of Meeting**
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Signed: LUA LEGGETT
Wortwell Parish Clerk and RFO

16th January 2019

Issued: Lua Leggett - Parish Clerk

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