

# WORTWELL PARISH COUNCIL

## AGENDA

**To Parish Councillors: you are summonsed to attend the meeting below**

**There will be a meeting of Wortwell Parish Council on Monday 29th October 2018**

**at 7.30pm a Wortwell Community Centre**

**Members of the public are welcome to attend and there will be an opportunity for public participation after agenda items 2 and 20**

**In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meetings lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.**

1. **Welcome** by the Chairwoman

2. To receive and accept **apologies** from members unable to attend

**To receive any declarations of interest (personal, prejudicial or pecuniary), in particular matters to be raised at this meeting (Note: A declaration of a personal interest should indicate the nature of the interest and the agenda item to which it relates and in this case the member may speak and vote, however if it is a prejudicial or pecuniary interest, the member should withdraw from the meeting whilst the matter is discussed.**

**The meeting will be adjourned for public participation (maximum 10 minutes) for items to be discussed on the Agenda only**

3. **Minutes:** Council to approve, Chairman to sign and Clerk to retain in records, minutes of the meeting held on 24th September 2018

4. **Dog Exercise Area:** villagers have been invited to attend the October meeting to present their ideas and case for a new dog exercise area

4.1. Council to discuss and agree any necessary actions.

5. **Reports from District and County Councillors:** circulated with this agenda - agree any necessary action

6. **Chairwoman's report** including review and adoption of Financial Regulations and Risk Management policy previously circulated with this agenda - agree any necessary actions.

7. **Parish Councillors' reports:** circulated with this agenda - agree any necessary actions

8. **Clerk's Report:** circulated with this agenda - agree any necessary actions

9. **RFO Report:** circulated with this agenda - agree any necessary actions

9.1. **Accounts:** circulated with this agenda.

9.2. **Accounts for payment schedule:** incorporated in RFO Report- Council to approve and sign cheques for distribution by clerk.

## WORTWELL PARISH COUNCIL

10. **PRECEPT 2019/20:** working party to report back to full council
  - 10.1. Budget proposals: circulated with this agenda - discuss and agree any necessary actions
  - 10.2. Reserves: circulated with this agenda - discuss and agree any necessary actions
  - 10.3. Confirmation of appointment of new internal auditor - Anne Barnes
11. **GDPR:** discuss any issues arising and agree any necessary actions
12. **Perimeter Fence:** discuss future of the fence - repairs vs natural barrier and agree any necessary actions
13. **Wortwell Charities:** working party appointed - meeting date to be agreed
14. **Allotments:** The clerk had identified an area of risk.
  - 14.1. Project Working Party: update report and agree any necessary actions
15. **Community Consultation Plan:** update report on distribution, records and collection - agree any necessary actions
16. **Joint Parish Meeting at Denton:** confirmation of attendees on 15th November
17. **Playing Field issues:**
  - 17.1. Play equipment: discuss any issues arising and agree any necessary actions
  - 17.2. Weekly exception reports for playing fields for October. Agree any necessary actions
  - 17.3. Weekly exception reports for recycling centre for October. Agree any necessary actions
18. **Correspondence:** file to be circulated (for information only)
19. **WORLD WAR ONE** Centenary Memorial Ceremony: memorial crosses to be completed
20. **Planning Applications - Determined applications by South Norfolk Council -**
  - 20.1. none received
21. Discuss and agree business for the next Parish Council meeting to be held on **26th November 2018**

**The meeting will be adjourned for public participation (maximum 10 Minutes)**
22. **Close of Meeting**

---

Signed: LUA LEGGETT

23rd October 2018

Wortwell Parish Clerk and RFO

Issued:

Lua Leggett - Parish Clerk

2 of 2