

Wortwell Parish Council

AGENDA

To Parish Councillors: you are requested to attend the meeting below

There will be a meeting of Wortwell Parish Council on

Monday, 25th June 2018 at 7.30pm

at Wortwell Community Centre

Members of the public are welcome to attend and there will be an opportunity for public participation after agenda items 2 and 17.

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

1. Welcome by the Chairwoman

2. To receive and accept apologies of absence from members unable to attend

To receive any declarations of interest (personal, prejudicial or pecuniary), in particular matters to be raised at this meeting (Note: A declaration of a personal interest should indicate the nature of the interest and the agenda item to which it relates and in this case the member may speak and vote, however if it is a prejudicial or pecuniary interest, the member should withdraw from the meeting whilst the matter is discussed)

The meeting will be adjourned for public participation (maximum 10 minutes) for items to be discussed on the Agenda only.

3. To approve the minutes for the meeting held on Monday 21st May 2018

4. To receive reports from District and County Councillors and agree any necessary actions

5. To receive the Chairwoman's report and agree any necessary actions

6. To receive reports from Parish Councillors and agree any necessary actions

7. To receive the Clerk's report and agree any necessary actions

7.1. SAM2 update

7.2. Cuckoo Lane update

7.3. Allotment issues

7.4. Horse Chestnut Tree behind the garden of High Road and Playing field

7.5. Overgrown Laurel hedging in High Road and hedging near Oak Hill

7.6. Concerns over verges not being cut and response from Highways

7.7. Street light repairs

8. To discuss and approve accounts for settlement, bank reconciliation and P&L accounts

8.1. Review budget against actual

8.2. Council to approve payments made and sign cheques for distribution by clerk.

9. CORE grant applications – rejection by SNDC and outstanding application to Wortwell Parish Council. Discuss and agree any necessary action

10. GDPR to discuss and agree any necessary action

11. Correspondence File to discuss and agree any necessary action

12. Community Action Plan and Consultation to discuss and agree any necessary action

13. Playing Field Issues

13.1. To receive weekly reports for playing fields for May and agree any necessary actions –

13.2. Specific concerns over the fort and train play equipment to discuss and agree any necessary action

13.3. To receive weekly reports for recycling centre for May to discuss and agree any necessary action

13.4. RoSPA update (Inspection due June 2018)

13.5. Pavilion Report following asbestos survey

13.6. Future playing field checks:

13.6.1. July - Councillor Nutt

13.6.2. August – Councillor Cook

13.6.3. September – Councillor Hadingham

14. Policies Review - discuss and agree any necessary action

15. Training update - to discuss and agree any necessary action

16. Planning Application –

16.1. **2018/1320** response to planning department deadline 9th July 2018

16.2. **2018/1136** response to planning department and any necessary actions

17. Next Parish Council Meeting – to discuss and agree business for next meeting on 30th July 2018

The meeting will be adjourned for public participation (maximum 10 Minutes)

18. Close of Meeting

**Signed Mrs M L Leggett
Parish Clerk and Responsible Financial Officer.**