

AGENDA

Wortwell Parish Council

To Parish Councillors: you are required to attend the meeting below

**There will be a meeting of Wortwell Parish Council on Monday, 29 January 2018
at 7.30pm at Wortwell Community Centre**

**Members of the public are welcome to attend and there will be an opportunity for
public participation after agenda items 2 and 15**

**In the interests of openness and transparency, councillors and members of the public are reminded
that the law permits any person to film, record, photograph or use social media in order to report on
the proceedings of a meeting of the Council. The Council request that anyone wishing to record the
meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the
recording.**

1. Welcome by the Chairwoman
2. To receive and approve apologies of absence from members unable to attend

To receive any declarations of interest (personal, prejudicial or pecuniary), in particular matters to be raised at this meeting (Note: A declaration of a personal interest should indicate the nature of the interest and the agenda item to which it relates and in this case the member may speak and vote, however if it is a prejudicial or pecuniary interest, the member should withdraw from the meeting whilst the matter is discussed)

**The meeting will be adjourned for public participation (maximum 10 minutes) for items to be
discussed on the Agenda only**

3. To approve and sign the Minutes of the meeting held on the 27th November 2017
4. To receive Reports from our District and County Councillors
5. To receive the Chairwoman's report and agree any necessary action
 - 5.1 To discuss proposal for Litter Pick to take place first fortnight in April
6. To receive reports from Parish Councillors and agree any necessary actions
7. To receive the Clerk's Report and agree any necessary actions
 - 7.1 To select a supplier for Hedge Trimming from the three proposals circulated to Council.
8. To receive report from Tree Warden and agree any necessary actions
9. Training
 - 9.1 To receive an update from the Council Training Working Party
 - 9.2 To agree GDPR joint training proposal with Alburgh Parish Council on 6 March 2018
 - 9.3 To approve membership of NTPS (item 9.2 Nov 2017)

10. Correspondence – file to be circulated [Council to note: attention to be given to the asbestos report on the football pavilion to be discussed at the next meeting]

11. To receive a report from the Council Working Party on the Community Emergency Plan and Community Consultation and agree any necessary actions

12. To discuss Playing Field issues:

12.1. To receive reports on play areas, equipment and Recycling Centre for December and January and agree any necessary actions

12.2. To discuss maintenance of play equipment, including zip wire and fortress

12.3. To receive update on Football coaching due to take place on Friday evenings

12.4 RoSPA - Goal Posts check - discuss and agree any necessary actions.

13. Planning

13.1.Determined Applications by South Norfolk Council:

Approved:

a) 2017/1730 Variation of condition 2 of planning permission 1984/2553/F and 1 of 1993/1152 Change siting of restricted caravan from plot E16 (approved under 2012/1799) to plot B20 at Waveney Valley Lakes Park, Wortwell. Permission expires 28/11/2022

Withdrawn:

b) 2017/2530 Notification for Prior Approval for a proposed change of use of an agricultural building to a dwelling house – Barn1 Cooks Lane, Wortwell. Notice withdrawn 21/12/17

c) 2017/2531 Notification for Prior Approval for a proposed change of use of an agricultural building to a dwelling house – Barn 2 Cooks Lane, Wortwell. Notice withdrawn 21/12/17

Pending applications

d) 2017/1804 Update from District Councillor - pending

13.2 To receive Report on internal process for future planning applications - as circulated to Council by email - and agree any necessary actions.

14. To discuss and approve Accounts, Bank Statements and Payments to be made

Report on payments over £100

Bungay Printers - Mardler - £146.00

Street Lamps replaced - £628.82

Computer and Security licence - £328.99

Norfolk PTS - Training - £107.50

15. Items for consideration at the next meeting on Monday 26 February 2018

The meeting will be adjourned for public participation (maximum 10 Minutes)

Council to pass a resolution to close the meeting to the public in order to discuss a confidential matter.

Close of Meeting

Signed: Mrs Lua Leggett , Parish Clerk.....22 January 2018