

Minutes of a meeting of Wortwell Parish Council, held in the Community Centre, on Monday, 25th January 2016 at 7.30pm.

Councillors attending – Robert Hadingham (Chairman), Allison Copeman (Vice Chairman), Margaret Colyer, and Lua Leggett.

Also attending, PC Jim Squires, District Councillor Dr. Murray Gray and the Clerk Mrs. Jane Pearce.

1027 Apologies

1027.1 Apologies were accepted from Councillor Daphne Cook due to a theatre engagement, Councillor David Moore due to a work commitment, and Councillor Jayne Moore due to a domestic engagement.

1028 Declarations of Interest

1028.1 None

1029 To approve Minutes of November and Extraordinary meetings in December 2015 and January 2016

1029.1 These were approved and signed by the Chairman as correct records.

1030 Police Report

1030.1 PC Jim Squires explained to the meeting the various results of the recent Speeding Survey on High Road from Friday, 9th October to Monday, 19th October 2015. It showed that the lowest and highest average readings, during 24 hour periods were, 28.4mph Lowest Reading and 37.9 mph Highest Reading. Average speed readings between 0700 hrs and 2000 daily were, 28.4mph lowest reading and 37.9 mph highest reading.

1030.2 The County Council are introducing a new team who will work specifically with seat belt, mobile phones and speeding problems. They will be posted to any area where there is a need.

1030.3 There had been a police van situated on the Knoll last Sunday morning monitoring the speeds of vehicles travelling through the village.

1030.4 Police in our division will be issued with new speed guns in the near future and one of the old guns will be given to South Norfolk Council.

1030.5 PC Squires asked Councillors to phone the police and report any large trucks or old cars which might be parked outside fields, particularly late at night.. These were often used for poaching or hare coursing.

1030.6 PC Squires was thanked for attending and left the meeting at 7.50pm

1030.7 Reports from District and County Councillors

1030.8 District Councillor Murray Gray reported:

1030.9 The Long Stratton Area Action Plan was out for consultation until the end of the month. The original Plan included a Roundabout at the Hempnall Crossroads. This had now been substituted with the words "improvements to the junction". A letter to be written to the District Council requesting that the previously agreed Roundabout at the Hempnall crossroads, be reinstated in the Plan.
Action Clerk

1030.10A Review of the 46 District Wards was about to start.

1030.11A written report from County Councillor Margaret Stone reported:

1030.12We will have the outcome of local consultations about budget proposals soon and also be in a position to see what changes in both national funding and council tax will make to local plans. Details of Government funding are at the bottom of this report but it is still unclear what will be the impact on Council Tax. The suggestion from government is for a 2% ring fenced additional increase to support social service on top of any other increase proposed by County Council.

1030.13Our hospitals have been on black alert on and off for some time and to reduce pressure we are asked to only attend A & E if there is an emergency which cannot be dealt with either by the local surgery or if out of hours, through dialling 111.

1030.14 We have had a very mild winter so far but if it changes, you might like to be aware of daily updates and useful advice on the Norfolk Facebook page (www.facebook.com/norfolkcc), including the gritting updates. People can check which roads are on the council's gritting routes for the 2015/16 season by looking at the map at www.norfolk.gov.uk/gritting.

1031 Chairman's Report

1031.1 **Cook's Hill** – Water is running down Cook's Hill, and into Sally Dixon's driveway. There is also a large pothole at the bottom of Cook's Hill. Clerk to inform Highways.

Action Clerk

1031.2 **Faulty Light** – A Street Light outside No. 3 Highroad is not working. Clerk to report the fault.

Action Clerk

1031.3 **Bell Meadow** – Repairs have been carried out to the stile on Bell Meadow and a new footpath sign had been put up. Chairman to contact County Council and check that they carried out the work.

Action Chairman

1032 Parish Councillors Reports

1032.1 **Councillor Copeman:**

1032.2 **EDP's Community Chest giveaway** - Asked for parishioners to collect tokens each day from the EDP towards projects for the village. The Clerk to put a notice on the Notice Board.

Action Clerk

1032.3 **Queens 90th Birthday Celebration** – It was thought that the District Council would be providing grants of up to £400 towards the Queen's 90th Birthday Celebrations. Agreed that this item be included on the February Agenda.

Action Clerk

1032.4 **Councillor Leggett**

1032.5 **Footpath Notice Board on the Knoll** – The glass on the Board had turned green and she asked for permission to clean it.

Action Councillor Leggett

1032.6 **Pot Hole on Knoll** – A large pot hole had appeared at the entrance to the Knoll. The Clerk had reported the matter to Highways. Repair work awaited.

1032.7 **Redenhall Communal Cemetery** – She felt recent maintenance work to the pathway to the new Cemetery, was about 20 metres too short.

1032.8 **Flooding in the Village** – She enquired who would be responsible for providing Sand Bags in the event of a flood in the village. It was stated that the District Council would provide these.

1032.9 **Defibrillator** – She thought that the proprietors of the Bell should be responsible for arranging training of the newly installed Defibrillator

1033 Clerk's Report

1033.1 **Hedges on Tunbeck Road** – Mr. Bond had cut the Allotment and Playing Field Hedges on Tunbeck Close but hadn't completed the work on the playing field side as the field is too wet for the tractors at the moment.

1033.2 **Memorial Bench to Jay Wright** – The Bench had been returned and is now standing on two slabs.

1033.3 **Missing Bollard at the Homersfield junction** – Highways have a new sign on order.

1033.4 **Fence between the Bell and Bell Meadow**- Councillor Hadingham had repaired the fence post.

1033.5 **Bell Meadow** – Councillor David Moore had repaired the stile.

1033.6 **Dog Fouling on the new Playing Field** – Councillor David Moore had erected the two new "No Dog" signs on the new field.

1033.7 **Waveney Village Signs** – Dr. Gray said there was no more news available but that he would make further enquiries.

Action Dr. Gray

1033.8 **Signatories to sign Parish Council cheques** – Confirmation had been received from Barclays saying that Councillors, Hadingham, Copeman and David Moore could now sign Parish Council and Playing Field cheques. Barclays had however mislaid the forms for

the Parish Land Account and new forms had been received for signature by the three Councillors.

1033.9 **HSBC Money Market Account** – The completed questionnaire had been returned to HSBC in November. No further contact had been received from the Bank.

1033.10 **Playing Field Keys** – Councillor Hadingham to request keys to the Pavilion and the Barrier from Malcolm Perry. **Action Chairman**

1033.11 All spare keys would now be kept in the security box situated in the Community Centre.

1033.12 **Planning Training** – The Clerk had asked the District Council for a Planning Officer to attend a Parish Council meeting to inform us on how to respond to planning applications. They were looking into the matter.

1034 Correspondence

1034.1 Tracks – Christmas Card Collection 2016

1034.2 Clerks and Councils Direct – January 2016

1034.3 SN - Parish Council Member Allowance

1035 Update on live Music at the Bell

1035.1 It was agreed that there was nothing more to discuss on the issue.

1036 Playing Field

1036.1 No report received from David Moore for December.

1036.2 In a report for January Councillor Copeman reported:

1036.3 A large puddle in the goal mouth. Clerk to ask the Groundsman if he can lay soil in the area. **Action Clerk**

1036.4 The lid on the Bin, at the entrance to the Packway, had fallen down. The Clerk has replacement tops for the lids. **Action Clerk**

1036.5 The Clerk to contact the District Council and enquire whether they can recommend anybody to provide training for playing field inspections. **Action Clerk**

1036.6 **Report from the Fund Raising Committee** – The two new items of play equipment for the older children had now been installed. The Company will return in two weeks to carry out a final inspection of the equipment and the site before the equipment is used. The Chairman thanked Councillor Copeman and the sub committee for all the work that had been involved with the project.

1036.7 **Opening Celebration** – Agreed that a celebration to mark the installation of the new equipment be held on the afternoon of Tuesday, 16th February at 2 pm. The event will be opened by District Councillor Dr. Gray. Light refreshments will be provided in the Redenhall Room.

1036.8 **Norwich City – Football Training** – The Club had requested the Parish Council to supply 7 a-side goals which should measure 12ft x 6ft. The pitch should be marked out as a 60 x 40 yard area which would be more suitable and appealing to a wider range of players. The Clerk produced details of the proposed goals, portable flood lights and line paint. The Chairman to discuss the prices etc with representatives of the Norwich City Club.

1036.9 Training would be available to children from Wortwell and surrounding villages. Flyers and Registration forms had been received from the Club.

1036.10 Agreed to ask the Club if they provided Skilled Sessions for older children. **Action Clerk**

1036.11 Councillor Leggett had made enquiries with the District Council regarding possible grants towards the proposed new sports equipment. They confirmed that they may be able to offer us assistance.

1037 Recycling Centre

1037.1 Councillor Copeman reported that everything was in order. She had swept the Centre.

1038 Future Fund Raising

- 1038.1 It was hoped that a Plant and Garden Sale could be held on the 8th May. Any proceeds would go into a new Village Fund which would be used for future village projects.

1039 2015 Family Christmas Party

- 1039.1 The party held on 19th December had been very successful although it was hoped for better attendance. A profit of £66.99 had been realised and would be put towards the newly installed play equipment. The Chairman thanked Councillor Copeman for organising the party.

1040 The Mardler

- 1040.1 Councillor Copeman said that she had made an effort to make the content of the Mardler more encouraging to the readers.
- 1040.2 It was agreed, as a good will gesture, not to invoice the Bell for a full page article which included an advertisement, that appeared in the January/February Mardler. Councillor Copeman to inform the Bell that In future they will be required to pay for any advertisement in the Mardler.
Action Councillor Copeman

1041 Village Events Committee

- 1041.1 It was agreed that Councillor Colyer would represent the Parish Council on the newly formed Village Events Committee. Malcolm Perry to be asked if he would represent the Community Centre. Agreed that the two representatives will hold regular meetings with the managers of the Bell.

1042 Capital Funding

- 1042.1 Simon Leggett (on behalf of the Community Centre), attended a meeting with David Denny from Alburgh Parish Council, to discuss the proposed Projector and Screen, for the Centre. The meeting had been helpful. Alburgh had paid £7,500 for their equipment which had been purchased from a company in Diss. The company will now be contacted for advice on suitable equipment for the Community Centre.
- 1042.2 "Capital Funding" will in future be referred to as "Grant Funding".

1043 Complaints Procedure for members of the public

- 1043.1 Councillor Leggett agreed to draw up a draft document for discussion at the February meeting.
Action Councillor Leggett

1044 SN Big Litter Pick 2016

- 1044.1 Information had been received from the District Council regarding the 2016 Litter Pick. (20 prizes of £200 are available). Agreed that members of the Parish Council would take part, in a Litter Pick, on Thursday, 7th April between 2 and 4 pm. Councillor Copeman agreed to act as team leader. Any winnings would go towards the purchase of the new goal posts.
Action Clerk

1045 Planning Applications

- 1045.1 **2004/0254 - The occupier of the caravan (parked off the Bypass).** – The District Council are currently carrying out further investigations.
- 1045.2 **2015/2520 – Enterprise Inns** – An application to replace an external door at The Bell PH, 52 High Road. Application had been approved by the District Council.
- 1045.3 **2015/2772 – Mr. and Mrs Steve and Lucie Morran** – Application for a replacement of lean-to extension with single storey dust pitched extension and 1st floor extension to the Gable. Application had been approved by the District Council.
- 1045.4 **2015/2754 – Mr. Tony Sprake** – Application for the erection of a single storey dwelling with attached garage. Members discussed the application and recommended refusal as the dwelling was too close to the boundary of the adjoining property.

1046 Accounts

- 1046.1 **Fence Account** – Due to the additional equipment required by Norwich City FC it was decided to wait another month before returning the agreed £10,000 to the Fence Account in case additional funding was needed for new goals, nets, lighting and paint.

1046.2 Copies of budget figures and all payments made to date, including current bank statements were circulated and approved by members

1047 Business for the January meeting

1047.1 Agreed that the following be included on the February Agenda. Complaints Procedure, Village Events, Litter Pick, Queen's 90th Birthday and Plant and Garden Sale.

1048 Close of Meeting

1048.1 There being no further business, the Chairman thanked everyone for attending and closed the meeting at 10.15pm

1049 Payment of Accounts

1049.1 Expenditure

1049.2 E.On – Street Lighting - £147.07

1049.3 Community Centre – December - £14

1049.4 Mrs. Pearce December Salary £318.63, Allowance £69.44, Expenses £27.89 = £408.96

1049.5 HMRC – Oct/Nov/Dec.- £132.60

1049.6 Bungay Printers – Jan/Feb Mardler - £143

1049.7 Mr. Reynolds – December 6 hours - £48

1049.8 Community Centre – Christmas Party - £70

1049.9 CPCL – 50% of new Play Equipment - £7,557.60

1049.10 J.Loveday – Disco for Party - £125

1049.11 E.On Street Lighting – January - £151.98

1049.12 Community Centre – January - £28

1049.13 Mrs Pearce – January – Salary £318.63, Allowance £69.44 = £388.07

1049.14 T.T. Jones – Maintenance and Repairs - £487.42

1049.15 S. Reynolds – January 6 hours - £48

1049.16 Norfolk Pest Control – Moles - £85

1049.17 Alfred Munnings Hotel – Equipment Installers - £180

1049.18 CPCL – Balance new Play Equipment - £7,557.60

1049.19 Income

1049.20 South Norfolk Grant for Party - £250

1049.21 Profit from Christmas Party - £66.99