

Wortwell Parish Council

Clerk Mrs. Jane Pearce, Malt House, Low Road, Alburgh IP20 0BZ
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AGENDA

The Annual General meeting of Wortwell Parish Council will be held in the Community Centre, on Monday, 18th May 2015 at 7.30pm

Members of the public are welcome to attend and there will be an opportunity for public participation after agenda items 3 and 22

1. Welcome by the Chairman
2. To receive and accept apologies from members unable to attend
3. To receive a signed Declaration of Acceptance of Office from all Councillors
4. To elect a Chairman for the coming year and to sign a Declaration of Acceptance of Office
5. To elect a Vice Chairman for the coming year
6. To elect one parishioner to fill the vacancy on the Parish Council and to sign a Declaration of Acceptance of Office
7. To receive any declarations of interest (personal, prejudicial or pecuniary), in particular matters to be raised at this meeting (Note: A declaration of a personal interest should indicate the nature of the interest and the agenda item to which it relates and in this case the member may speak and vote, however if it is a prejudicial or pecuniary interest, the member should withdraw from the meeting whilst the matter is discussed)

The meeting will be adjourned for public participation (maximum 10 minutes) for items to be discussed on the Agenda only

8. To approve the Minutes of the meeting held on 30th March 2015
9. To receive reports from the District and County Councillors
10. To receive the Chairman's report and agree any necessary action
11. To receive reports from Parish Councillors and agree any necessary actions
12. To receive the Clerk's Report and agree any necessary actions
13. Correspondence – file to be circulated (for information only)
14. To discuss Playing Field issues:
 - a) To receive weekly reports for April and May from Mrs. Noy and Councillor Perry and agree any necessary actions
 - b) To receive an up to date report from the fund raising sub committee, on the proposed new play equipment, for the older children, and agree any necessary actions.
 - c) To consider the NPFA subscription for 2015/16 - £20 and agree any necessary action.

- d) To discuss locking the main gate to the Community Centre each night and agree any necessary action
- 15. To consider annual subscriptions now due:
 - (a) Norfolk Association of Local Councils - £129.34
 - (b) Came & Co Insurance - £ Awaited
- 16. To appoint three Parish Councillors to serve on the planning sub committee until May 2019
- 17. To elect a Trustee to serve on the Village Charity until May 2019 – currently Mrs. Pearce – willing to stand for re-election
- 18. To elect three Trustees to the Poores Allotment Charity until May 2019 – Currently Chris Thomas, Derek Woollorton and Robert Hadingham. – all willing to stand for re-election
- 19. To discuss the building work in Willow Close and agree any necessary action
- 20. To appoint a new signatory to sign Parish Council cheques, and agree any necessary action
- 21. **Planning Applications**
 - a) **2015/0084 – Mr. Tony Sprake** for the erection of single storey dwelling with attached garage at 133 High Road, Wortwell – Parish Council recommend approval. Decision awaited.
 - b) **2015/0407 – Mrs. Sarah Noy** – Proposed two storey rear extension, single storey rear and side extensions. Parish Council recommend approval. Decision awaited.
 - c) **2015/0445 – Mr. John Stokes** – Proposed Change of use from Farm Shop to Car Sales to include take out of light beverages and refreshments. – Parish Council recommend refusal. Decision awaited
 - d) **2015/0390 – United Reformed Church** – Proposed Erection of ground-based photo-voltaic panels on land adjacent to the graveyard – Parish Council recommend approval. Decision awaited.
- 22. To discuss and approve Accounts, Bank Statements and payments to be made.
 - a) To adopt the 2014/15 Accounts (copies sent to all Councillors for the Annual Parish Meeting)
 - b) To sign the Annual Governance Statement for 2014/15
- 23. **The meeting will be adjourned for public participation (maximum 10 Minutes)**
- 24. To discuss business for the next Parish Council meeting to be held on Monday, 29th June 2015.

Jane Pearce

Jane Pearce - Clerk
12th May 2015

