

Wortwell Parish Council

Clerk Mrs. Jane Pearce, Malt House, Low Road, Alburgh IP20 0BZ
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AGENDA

The Annual General meeting of Wortwell Parish Council will be held in the Community Centre, on Monday, 22nd May 2017

Members of the public are welcome to attend and there will be an opportunity for public participation after agenda items 3 and 22

1. Welcome by the Chairman
2. **Before the meeting commences we will welcome Jenny Bloomfield from the District Council who will speak to us on a proposed Community Emergency Plan for our village.**
3. To receive and accept apologies from members unable to attend
4. To elect a Chairman and Vice Chairman for the coming year and to receive the Chairman's Declaration of Acceptance of Office
5. To receive any declarations of interest (personal, prejudicial or pecuniary), in particular matters to be raised at this meeting (Note: A declaration of a personal interest should indicate the nature of the interest and the agenda item to which it relates and in this case the member may speak and vote, however if it is a prejudicial or pecuniary interest, the member should withdraw from the meeting whilst the matter is discussed)

The meeting will be adjourned for public participation (maximum 10 minutes) for items to be discussed on the Agenda only

6. To approve the Minutes of the meeting held on the 27th March 2017
7. To receive Reports from our District and County Councillors.
8. To receive the Chairman's report and agree any necessary action
9. To receive reports from Parish Councillors and agree any necessary actions
10. To receive the Clerk's Report and agree any necessary actions
11. Correspondence – file to be circulated (for information only)
12. To discuss an offer from Harleston TC to borrow their SAM Machine.
13. To discuss Playing Field issues:
 - a) To receive reports for April and May from Councillors Colyer and Leggett respectively, and agree any necessary actions
 - b) To discuss football training by Norwich City
 - c) To discuss both the Groundsman's Contract and the Knoll Contract.
14. To discuss weekly reports on the Recycling Centre for April and May from Councillors Colyer and Leggett and agree any necessary action.

15. To receive an update on the ownership of the Community Centre and its grounds and agree any necessary action – Councillor Leggett
16. To discuss a proposed Bus Shelter at the Homersfield end of the village and agree any necessary actions
17. **Planning Applications**
 - a) **2017/0344 – Mrs Hannah Butler-Bird** – Application to replace 2 windows on the west side of the dining room extension with oak double doors at 27 Low Road, Wortwell.. Approved
 - b) **2017/0183 – Mrs Hannah Butler-Bird** – Variation of Condition 2 – Proposed extensions to provide dining room and utility room and replacement of nissen hut and shed. At 27 Low Road. Approved
 - c) **2017/0686 and 2017/0685 – Mr. Tony Sprake** – Variation of Condition 2 to amend the design of the proposed dwelling. Approved
 - d) **2017/0389 – Mr. Dale Deburgh** – Proposed new rear extension at 90 High Road – Approved
 - e) **2017/0689 – Mr. Philip Newcombe** – Proposed change of use from holiday let to residential – Sub committee had no objections.
 - f) **2017/0937 – Mr and Mrs. J. Riches** – Proposed erection of a two storey dwelling and garage on land west of Low Road. Sub committee recommended refusal due to the closeness in proximity to the Bell PH. Access is dangerous as visibility is restricted. Also there would be a loss of hedgerows to provide visibility splays.
18. To discuss the Silver Celebration to commemorate the 25th Anniversary of the opening of the Community Centre. Report from Councillor Colyer.
19. To agree payment of the annual subscription to NALC amounting to £140.92
20. To discuss Community Emergency Plans and agree any necessary action
21. To discuss a proposed Table Top Sale on the 28th May and agree any necessary action
22. To discuss and approve Accounts, Bank Statements and payments to be made
23. To discuss business for the June Meeting on 26th June 2017
24. **The meeting will be adjourned for public participation
(maximum 10 Minutes)**
21. Close of meeting.

Jane Pearce

Jane Pearce, Clerk – 16th May 2017