

Wortwell Parish Council

Clerk Mrs. Jane Pearce, Malt House, Low Road, Alburgh IP20 0BZ
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AGENDA

A meeting of Wortwell Parish Council will be held in the Community Centre, on Monday, 27th February 2017

Members of the public are welcome to attend and there will be an opportunity for public participation after agenda items 3 and 23

1. Welcome by the Chairman
2. To receive and accept apologies from members unable to attend
3. To receive any declarations of interest (personal, prejudicial or pecuniary), in particular matters to be raised at this meeting (Note: A declaration of a personal interest should indicate the nature of the interest and the agenda item to which it relates and in this case the member may speak and vote, however if it is a prejudicial or pecuniary interest, the member should withdraw from the meeting whilst the matter is discussed)

The meeting will be adjourned for public participation (maximum 10 minutes) for items to be discussed on the Agenda only

4. To approve the Minutes of the meetings held on the 30th January 2017
5. To receive Reports from our District and County Councillors.
6. To receive the Chairman's report and agree any necessary action
7. To receive reports from Parish Councillors and agree any necessary actions
8. To receive the Clerk's Report and agree any necessary actions
9. Correspondence – file to be circulated (for information only)
10. To discuss a report from the village Tree Warden and agree any necessary action (email will be sent to Councillors prior to the meeting)
11. To discuss our Street Lighting maintenance contract and agree any necessary action
12. To discuss speeding on High Road and an offer from Harleston TC to borrow their SAM Machine and agree any necessary action
13. To discuss Playing Field issues:
 - a) To receive weekly reports for February from Councillor Cook and agree any necessary actions
 - b) To discuss football training by Norwich City and agree any necessary actions
 - c) To discuss repairs to the Floodlights on the old Playing Field and agree any necessary action.

- d) To discuss maintenance to the play equipment and agree any necessary action
- 14. To discuss weekly reports on the Recycling Centre from Councillor Cook and agree any necessary action.
- 15. To receive an update on the ownership of the Community Centre and its grounds and agree any necessary action
- 16. To discuss a proposed Bus Shelter at the Homersfield end of the village and agree any necessary actions
- 17. **Planning Applications**
 - a) **2016/2897 – Miss Pauline Allen** – Application for an extension to dwelling and conversion of outbuilding at “Says Farm House”, 11 Low Road, Wortwell IP20 0HJ. Application approved.
 - b) **2017/0173 – Mr. Malcolm Perry** – Proposal to replace 2 rear windows at 23 Low Road, Wortwell. Sub committee commented that the application should be approved as the windows need replacing. It is a like for like replacement
 - c) **2017/0344 – Mrs Hannah Butler-Bird** – Application to replace 2 windows on the west side of the dining room extension with oak double doors at 27 Low Road, Wortwell.. Sub committees comments awaited
 - d) **2017/0183 – Mrs Hannah Butler-Bird** – Variation of Condition 2 – approved plans of permission 2014/0357/H – proposed extensions to provide dining room and utility room with links Proposed replacement of nissen hut with annexe accommodation. Replacement of shed. At 27 Low Road, Wortwell. Sub committees comments awaited.
- 18. To discuss the possibility of a Village Celebration to commemorate the 25th Anniversary of the opening of the Community Centre. Report from Councillor Colyer.
- 19. To discuss the District Council's “Big Litter Pick” for 2017 and agree any necessary action.
- 20. To discuss the Asset Register for 2016/17 and agree any necessary action
- 21. To discuss the “Welcome Pack” and agree any necessary actions (Current copy will be sent to Councillors prior to the meeting)
- 22. To discuss and approve Accounts, Bank Statements and payments to be made
- 23. To discuss business for the Parish Council meeting on 27th March 2017
- 24. **The meeting will be adjourned for public participation
(maximum 10 Minutes)**
- 21. Close of meeting.

Jane Pearce

Jane Pearce – Clerk – 21st February 2017