

Wortwell Parish Council

Clerk Mrs. Jane Pearce, Malt House, Low Road, Alburgh IP20 0BZ
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AGENDA

The Annual General meeting of Wortwell Parish Council will be held in the Community Centre, on Monday, 23rd May 2016

Members of the public are welcome to attend and there will be an opportunity for public participation after agenda items 3 and 26

1. Welcome by the Chairman
2. To receive and accept apologies from members unable to attend
3. To elect a Chairman for the coming year and to receive a Declaration of Acceptance of Office
4. To elect a Vice Chairman for the coming year
5. To elect one/two parishioners to fill the vacancies on the Parish Council and to sign Declarations of Acceptance of Office
6. To receive any declarations of interest (personal, prejudicial or pecuniary), in particular matters to be raised at this meeting (Note: A declaration of a personal interest should indicate the nature of the interest and the agenda item to which it relates and in this case the member may speak and vote, however if it is a prejudicial or pecuniary interest, the member should withdraw from the meeting whilst the matter is discussed)

The meeting will be adjourned for public participation (maximum 10 minutes) for items to be discussed on the Agenda only

7. To approve the Minutes of the meeting held on the 21st March 2016.
8. To receive Reports from our District and County Councillors
9. To receive the Chairman's report and agree any necessary action
10. To receive reports from Parish Councillors and agree any necessary actions
11. To receive the Clerk's Report and agree any necessary actions
12. Correspondence – file to be circulated (for information only)
13. To discuss the proposed Waveney Valley Signs for the village and agree any necessary action
14. To discuss speeding on Tunbeck Close and agree any necessary action
15. To discuss Playing Field issues:
 - a) To receive weekly reports for April and May from Councillors Colyer and Leggett and agree any necessary actions
 - b) To discuss football training by Norwich City and to agree any necessary actions

- c) To discuss interest by Dave Loomer in reforming a football club in the village
 - d) To discuss renewing our subscription to the Norfolk Playing Fields Association - £20
- 16. To discuss maintenance work at the Redenhall Communal Cemetery and agree any necessary actions.
- 17. To discuss a visit from the Waveney Valley Responders and agree any necessary action
- 18. To appoint a Trustee to serve on the Town Lands Charity until May 2020, caused by the resignation of David Moore.
- 19. To receive an update on Grant Funding from Councillor Leggett and agree any necessary action
- 20. **Planning Applications**
 - a) **2004/0254 – Mr. Paul King** – The occupier of the caravan (parked off the Bypass) has written requesting that the District Council consider either withdrawing the Enforcement Notice or extend the compliance period further.
 - b) **2016/0374 – Mrs. Gillian Seamons** – Application for the replacement of existing rear conservatory with new conservatory and utility room to side and rear at 4 Willow Close, Wortwell. Parish Council sub committee have no objections. Decision awaited from the District Council
 - c) **2016/0470 – Mr Damien Kerslake** – Application for a single storey side extension to chalet at 30 Low Road, Wortwell. Decision awaited from the District Council.
 - d) **2016/0440 – Mr. Steve Hayes** - Application for a double garage at 12 Willow Close (single garage approved under application 2012/1818F) – Approval of Planning Permission
 - e) **2016/0757 – Mr. Matthew Seaman** – Application for a garage at Bracys Barn, Stony Lane, Wortwell – IP20 0HP. Parish Council recommend approval.
 - f) **2016/0851 – Mrs. Hannah Butler-Bird** – Application for the installation of Photovoltaic panels to south-west side of annexe roof. Parish Council recommend approval.
 - g) To discuss a possible planning application later in the year, at the rear of 99 High Road and agree any necessary action.
- 21. To discuss the Queens 90th Birthday Celebrations.
- 22. To review Standing Orders, Financial and Health and Safety Regulations and agree any necessary actions.
- 23. To renew our Street Lighting Contract with E.on and agree any necessary action.
- 24. To consider the Annual Subscription to the Norfolk Association of Local Councils - £135.56 or to the Local Council Public Advisory Service £50 (email on this item sent to all Councillors)

25. To discuss and approve Accounts, Bank Statements and payments to be made
(a) to sign the Annual Governance Statement for 2015/16
26. To discuss business for the June 2016 meeting
**The meeting will be adjourned for public participation
(maximum 10 Minutes)**
27. To confirm the date of the next meeting - Monday, 27th June at 7.30 pm.

Jane Pearce

Jane Pearce - Clerk
17th May 2016