

Wortwell Parish Council

Clerk Mrs. Jane Pearce, Malt House, Low Road, Alburgh IP20 0BZ
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AGENDA

A meeting of Wortwell Parish Council will be held in the Community Centre, on Monday, 29th February 2016

Members of the public are welcome to attend and there will be an opportunity for public participation after agenda items 3 and 25

1. Welcome by the Chairman
2. To receive and accept apologies from members unable to attend
3. To receive any declarations of interest (personal, prejudicial or pecuniary), in particular matters to be raised at this meeting (Note: A declaration of a personal interest should indicate the nature of the interest and the agenda item to which it relates and in this case the member may speak and vote, however if it is a prejudicial or pecuniary interest, the member should withdraw from the meeting whilst the matter is discussed)

The meeting will be adjourned for public participation (maximum 10 minutes) for items to be discussed on the Agenda only

4. To approve the Minutes of the meetings held in January 2016.
5. To receive reports from the District and County Councillors and to receive instruction on 'How the Parish Council might respond to Planning Applications' from Dr. Gray.
6. To receive the Chairman's report and agree any necessary action
7. To receive reports from Parish Councillors and agree any necessary actions
8. To receive the Clerk's Report and agree any necessary actions
9. Correspondence – file to be circulated (for information only)
10. To discuss the 2 vacancies on the Parish Council caused by the resignations of Jayne and David Moore, and agree any necessary action.
11. To discuss speeding on Tunbeck Close and agree any necessary action
12. To approve a new Bank Signatory in the place of David Moore
13. To discuss Playing Field issues:
 - a) To receive weekly reports for February from Councillor Cook and agree any necessary actions
 - b) To discuss football training by Norwich City and to consider purchasing new Poly goals and a portable floodlight and agree
 - c) To wind up any matters in connection with the new play equipment and to agree adding the equipment to our insurance policy.

14. To receive reports on the Recycling Centre for February from Councillor Cook and agree any necessary actions.
15. To discuss recent maintenance work at the Redenhall Communal Cemetery and agree any necessary actions.
16. To discuss new Audit Regulations (Transparency Code) to take effect from 1st April 2017 (email sent to all Councillors)
17. To discuss the Fencing Bond for 2016/17 and agree any necessary action
18. To discuss and update the 'Welcome Pack' (to save time, please read through before the meeting)
19. To discuss a request from Councillor Copeman to attend a Food Safety Course and agree any necessary action
20. To discuss proposed Village Events – Queen's 90th Birthday Celebrations and a Plant and Garden Sale
21. To receive an update on Grant Funding from Councillor Leggett and agree any necessary action
22. To discuss a proposed Complaints Procedure for members of the public and agree any necessary action – Councillor Loeggett
23. To discuss the "South Norfolk Council's Big Litter Pick 2016" on Thursday, 7th April and agree any necessary actions
24. **Planning Applications**
 - a) **2004/0254 – Mr. Paul King** – The occupier of the caravan (parked off the Bypass) has written requesting that the District Council consider either withdrawing the Enforcement Notice or extend the compliance period further.
25. To discuss and approve Accounts, Bank Statements and payments to be made.

**The meeting will be adjourned for public participation
(maximum 10 Minutes)**

26. To discuss business for the next Parish Council meeting to be held on Monday, 21st March 2016

Jane Pearce

Jane Pearce - Clerk
23rd February 2016