

Wortwell Parish Council

Clerk Mrs. Jane Pearce, Malt House, Low Road, Alburgh IP20 0BZ
Tel: 01986 788657 email: wortwellpc@btinternet.com

AGENDA

A meeting of Wortwell Parish Council will be held in the Community Centre, on Monday, 26th October 2015 at 7.30pm

Members of the public are welcome to attend and there will be an opportunity for public participation after agenda items 3 and 18

1. Welcome by the Chairman
2. To receive and accept apologies from members unable to attend
3. To appoint one parishioner to the Parish Council and to sign a Declaration of Acceptance of Office
4. To receive any declarations of interest (personal, prejudicial or pecuniary), in particular matters to be raised at this meeting (Note: A declaration of a personal interest should indicate the nature of the interest and the agenda item to which it relates and in this case the member may speak and vote, however if it is a prejudicial or pecuniary interest, the member should withdraw from the meeting whilst the matter is discussed)

The meeting will be adjourned for public participation (maximum 10 minutes) for items to be discussed on the Agenda only

5. To approve the Minutes of the meeting held on 28th September 2015
6. To receive reports from the District and County Councillors
7. To receive the Chairman's report and agree any necessary action
8. To receive reports from Parish Councillors and agree any necessary actions
9. To receive the Clerk's Report and agree any necessary actions
10. Correspondence – file to be circulated (for information only)
11. To discuss live music at The Bell PH and agree any necessary action
12. To agree and sign a "Complaints Procedure" for the Parish Council
13. To discuss Playing Field issues:
 - a) To receive weekly reports for September from Councillor Leggett and agree any necessary actions
 - b) To receive an up to date report from the fund raising sub committee, on the proposed new play equipment, for the older children and agree any necessary action.
 - c) To discuss spraying of both fields and agree any necessary action
 - d) Request from Harleston Youth FC to use the old field for training and matches by 2 of their teams

14. To receive reports on the Recycling Centre for October from Councillor Leggett and agree any necessary actions.
15. To decide on a speaker for the Joint Meeting at Wortwell in May/June 2016
16. To discuss a proposed Family Christmas Party and agree any necessary actions.
17. To discuss Capital Funding (email sent to all Councillors on 14th October) and agree any necessary action – report from Councillor Leggett.
18. **Planning Applications**
 - a) **2015/1513 – Mr. Philip Newcombe** – Change of use from holiday let to residential use at 3 Oaktree, Park Farm, Tunbeck Road, Wortwell IP20 0HP. Approval of Planning Permission
 - b) **2004/0254 – Mr. Paul King** – The occupier of the caravan (parked off the Bypass) has written requesting that the District Council consider either withdrawing the Enforcement Notice or extend the compliance period further.
19. To discuss and approve Accounts, Bank Statements and payments to be made.
 - a) Appointment of an Internal Auditor for 2015/16

**The meeting will be adjourned for public participation
(maximum 10 Minutes)**
20. To discuss business for the next Parish Council meeting to be held on Monday, 30th November 2015.

Jane Pearce

Jane Pearce - Clerk
21st October 2015