

Wortwell Parish Council

Clerk Mrs. Jane Pearce, Malt House, Low Road, Alburgh IP20 0BZ
Tel: 01986 788657 email: wortwellpc@btinternet.com

AGENDA

A meeting of Wortwell Parish Council will be held in the Community Centre, on Monday, 27th July 2015 at 7.30pm

Members of the public are welcome to attend and there will be an opportunity for public participation after agenda items 3 and 20

1. Welcome by the Chairman
2. To receive and accept apologies from members unable to attend
3. To receive any declarations of interest (personal, prejudicial or pecuniary), in particular matters to be raised at this meeting (Note: A declaration of a personal interest should indicate the nature of the interest and the agenda item to which it relates and in this case the member may speak and vote, however if it is a prejudicial or pecuniary interest, the member should withdraw from the meeting whilst the matter is discussed)

The meeting will be adjourned for public participation (maximum 10 minutes) for items to be discussed on the Agenda only

4. To approve the Minutes of the meeting held on 29th June 2015
5. To receive reports from the District and County Councillors
6. To receive the Chairman's report and agree any necessary action
7. To receive reports from Parish Councillors and agree any necessary actions
8. To receive the Clerk's Report and agree any necessary actions
9. Correspondence – file to be circulated (for information only)
10. To discuss Playing Field issues:
 - a) To receive weekly reports for June from Councillor Cook and agree any necessary actions
 - b) To receive an up to date report from the fund raising sub committee, on the proposed new play equipment, for the older children, and agree any necessary actions.
 - c) To discuss maintenance of the playing fields by Norse and agree any necessary action
 - d) To agree a date to clean the inside of the Pavilion, on the old field
 - e) To receive the annual "Play are Inspection Report" and agree any necessary action (email will be sent to all Councillors)
11. To discuss the proposed siting of a dog bin on Low Road and agree any necessary action.
12. To discuss the maintenance of the Knoll from April 2016 and agree any necessary action

13. To discuss Capital Funding Grants and agree any necessary action – report from Councillor Leggett.
14. To discuss the building work in Willow Close and agree any necessary action
15. To discuss the problem of “Speeding” in the village and at the Community Centre and agree any necessary action.
16. To discuss “Employee Grievance Procedure” and agree any necessary action. (email sent to Councillors last month, by Councillor Copeman)
17. To discuss a “Complaints Procedure” and agree any necessary action (samples will be emailed to Councillors)
18. To review our Standing Orders, Financial Regulations and Health and Safety Regulations and agree any necessary action. (All Councillors have copies of these documents)
19. **Planning Applications**
 - a) **2015/0084 – Mr. Tony Sprake** - For the erection of single storey dwelling with attached garage at 133 High Road, Wortwell – Parish Council recommend approval. Pending decision.
 - b) **2015/1437 – Mr. Robert Oberhoffer** - Change of use from restaurant lounge to retail at The Dove, Station Road, Wortwell IP20 0EP. Sub committee commented “There is sufficient parking available for the public and the building is in a suitable location for the retail business with much potential passing trade, due to its location on the A143 Bungay Harleston road”.
 - c) **2015/1513 – Mr. Philip Newcombe** – Change of use from holiday let to residential use at 3 Oaktree, Park Farm, Tunbeck Road, Wortwell IP20 0HP. Sub committee have no comments to make
20. To discuss and approve Accounts, Bank Statements and payments to be made.

**The meeting will be adjourned for public participation
(maximum 10 Minutes)**

21. To discuss business for the next Parish Council meeting to be held on Monday, 28th September 2015.

Jane Pearce

Jane Pearce - Clerk
21st July 2015